




Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

Dated: 01.02.2024

**OFFICE MEMORANDUM NO.14/2024**

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground, the following MTS attached to Board's Head Office, Kolkata are hereby transferred in their existing capacities and basic pays with posting in different places within Board's Head Office, Kolkata as mentioned below against each with immediate effect:-

Sl. No.	Name	Present place of posting	Place of posting on transfer
1	Shri Sanjay Kr Pandey	Finance Branch	DTP Branch (under DDTP (JB))
2	Shri Abhay Kr. Sah Gond	DTP Branch (under DDTP (JB))	Tea Room
3	Shri Sandip Dhara	Tea Room	Finance Branch

  
( Asish Deb )  
Assistant Secretary (I/c)

**Distribution:**

1.	All members as listed above	With the request to join their respective places of posting as early as possible.
2.	FA&CAO	With the request to please release Shri Sanjay Kr. Pandey from Finance Branch and intimate the date of joining of Shri Sandip Dhara in Finance Branch to the Establishment Branch as early as possible..
3.	DDTP (JB)	With the request to please release Shri Abhay Kr Sah Gond and intimate the date of joining of Shri Sanjay Kr. Pandey to the Establishment Branch as early as possible.
4.	DDTP (ND)	With the request to please release Shri Sandip Dhara from Tea Room and intimate the date of joining of Shri Abhay Kr Sah Gond to the Establishment Branch as early as possible.
5.	AACO (SG)	For information please.
6.	PAs to Dy. Chairman/FA&CAO/Secretary	
7.	I.T. Cell	With the request to upload in Board's website.
8.	Secretariat Branch	
9.	TBEA	
10.	Esttt. Branch	With spare copies.

**Ref. File No.2(1)/Estt/2015**