



TEA BOARD
14, B.T.M.SARANI,
(Brabourne Road)
Kolkata – 700 001

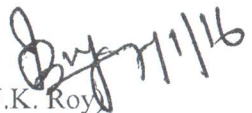
Dated : 07.01.2016

OFFICE MEMORANDUM NO. 04 /2016

Sub: Holiday list for the year 2016-Head Office in Kolkata, Regional Offices at
Darjeeling Tea Research & Development Centre(Kurseong), Siliguri and Jalpaiguri.

It has been decided that the holidays specified in the list overleaf will be observed in the Board's offices at Kolkata, Kurseong, Siliguri and Jalpaiguri during the year 2016.

In addition to the holidays detailed in the list overleaf, each officer/employee may be permitted to avail himself/herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given overleaf.


(J.K. Roy)
Section Officer(Estt)

Distribution:

1. All Members of the Board
 2. All the Departmental Heads in Head Office, Kolkata -With the request to circulate in
(except Chairman, Dy. Chairman & Secretary) amongst the concerned officials
working under them.
 3. F.A. & C.A.O.
 4. Executive Directors, (NE)/Coonoor
 5. All Directors of Tea Promotion, Abroad
 6. All Zonal/Regional offices of the Board
 7. Dy. Director(Hindi)
 8. P.A.s to Chairman/Dy. Chairman/Secretary
 9. Security Officer
 10. System Analyst
 11. Telephone Room
 12. Secretariat Branch
 13. TBOA/TBEA/TBWA
 14. Establishment Branch(with spare copies)
- For display on NOTICE BOARD
- For uploading in the Board's Website.

(Ref. No. 9(1)/Estt/2015-2016)

HOLIDAY LIST FOR THE CALENDER YEAR 2016 IN RESPECT OF BOARD'S HEAD OFFICE IN KOLKATA, REGIONAL OFFICES AT KURSEONG, SILIGURI & JALPAIGURI.

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	26.01.2016	Tuesday	Republic Day	1
2	07.03.2016	Monday	Sivaratri	1
3	23.03.2016	Wednesday	Doljatra	1
4	24.03.2016	Thursday	Holi	1
5	25.03.2016	Friday	Good Friday	1
6	15.04.2016	Friday	Ramnavami	1
7	19.04.2016	Tuesday	Mahavir Jayanti	1
8	06.07.2016	Wednesday	Id-UL-Fitre*	1
9	15.08.2016	Monday	Independence Day	1
10	25.08.2016	Thursday	Janmastami	1
11	12.09.2016	Monday	Id-Uz-Zuha*	1
12	02.10.2016	Sunday	Gandhi's Birthday	1
13	10.10.2016	Monday	Durga Puja(Navami)	1
14	11.10.2016	Tuesday	Durga Puja(Vijaya Dasmi)	1
15	12.10.2016	Wednesday	Maharram	1
16	14.11.2016	Monday	Guru Nanak's Birthday	1
17	13.12.2016	Tuesday	Fatea-dwaz-daham	1

*Subject to change depending on sighting of MOON.

N.B. This list does not include Buddha Purnima, Deepavali and Christmas which fall on holiday.

Restricted Holiday for the year 2016 in respect of Board's Head Office in Kolkata, Regional Offices at Kurseong, Siliguri & Jalpaiguri

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	01.01.2016	Friday	New Year's Day 2016	1
2	14.01.2016	Thursday	Makar Sankranti	1
3	15.01.2016	Friday	Poush Parban	1
4	19.02.2016	Friday	Shivaji Jayanti	1
5	22.02.2016	Monday	Guru Ravidas's Birthday	1
6	04.03.2016	Friday	Swami Dayananda Saraswati Jayati	1
7	08.04.2016	Friday	Chaitra Sukladi/Gudi Padava/Ugadi	1
8	13.04.2016	Wednesday	Vaisakhi	1
9	14.04.2016	Thursday	Masadi/Bengali New Year, 1423	1
10	21.04.2016	Thursday	Hazarat Ali's Birthday	1
11	23.05.2016	Monday	Sab-e-Barat	1
12	01.07.2016	Friday	Jamat-UL-Vida	1
13	06.07.2016	Wednesday	Ratha Yatra	1
14	17.08.2016	Wednesday	Parsi New Year's day/Nauraj	1
15	18.08.2016	Thursday	Raksha Bandhan	1
16	05.09.2016	Monday	Ganesh Chaturthi/Vinayaka Chaturthi	1
17	14.09.2016	Wednesday	Onam	1
18	30.09.2016	Friday	Mahalaya	1
19	19.10.2016	Wednesday	Karaka Chaturthi(Karva Chouth)	1
20	31.10.2016	Monday	Govardhan Puja	1
21	01.11.2016	Tuesday	Bhai Duj/Bhratridwitiya	1
22	09.11.2016	Wednesday	Jagadhatri Puja	1
23	16.11.2016	Wednesday	Kartik Puja	1
24	24.11.2016	Thursday	Guru Teg Bahadur's Mart. Day	1
25	30.11.2016	Wednesday	Akheri Chaharsumba	1