



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 08.12.2020

OFFICE ORDER No.24/2020

The undersigned is directed to state that in order to look after the day to day work relating to the Board's DTR&DC, Kurseong and to operate the Board's QCL, Siliguri more efficiently, the competent authority has been pleased to take the following decisions with immediate effect :-

1. Shri Mrityunjay Choubey, Sr. Scientific Officer shall work independently for DTR&DC and shall be the in-charge of DTR&DC.
2. All employees of DTR&DC (both regular and contractual) shall report to Shri Choubey.
3. Shri Choubey shall report to Dr. B. Bera, Director (Research) for all administrative work like Leave, TA/DA, LTC, Medical, procurement etc.
4. Shri Choubey may seek guidance of Dr. Bera, Director (Research), if need be.
5. So far as duties and responsibility of Dr. B. Bera, is concerned, he shall perform the duties as specified in this order over and above his existing duties vide Office Order dated 08.09.2020.
6. Dr. Anirban Basu Majumdar, Research Officer shall look after only duties of QCL.
7. This order shall be implemented with immediate effect.

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/c)

Distribution:

1	Dr. Biswajit Bera, Director (Research), QCL, Siliguri
2	Shri Rameshwar Kujur, Deputy Director Tea Development, Siliguri
3	Shri Mrityunjay Choubey, Sr. Scientific Officer, DTR&DC, Kurseong
4	Dr. Anirban Basu Majumdar, Research Officer, DTR & DC, Kurseong
5	Director of Tea Development
6	Secretary to Deputy Chairman
7	PA to FA & Secretary's Personal Section
8	IT Cell with the request to upload in Board's website
9	TBOA/TBEA
10	Secretariat Branch
11	Establishment Branch with spare copies.

Ref. File No. 7(1)/Estt/2019/Part-III