



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 01.06.2020

OFFICE ORDER NO. 11/2020

The undersigned is directed to state that it has been decided by the competent authority of the Board that all officials of Tea Board, with the prior permission of their officers-in-charge, will henceforth attend office with the support of available local transport where the same have been restored during UNLOCK-1 as per the directives of the Ministry of Home Affairs, Govt. of India.

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All Heads of Department in H.O., Kolkata (excepting Dy. Chairman)	With the request to bring the contents of this Office Order to the notice of all concerned working under them.
2.	Executive Directors, Guwahati & Coonoor, DDTD, Siliguri, Palampur & S.O. (NWI), New Delhi.	
3.	All Zonal/Regional/Sub-Regional offices of the Board.	
4.	F.A. & C.A.O.	
5.	Secretary to Dy. Chairman & Secretary	
6.	I.T Cell	With the request to upload in the Board's website.
7.	Secretariat Branch	
8.	TBEA/TBWA/TBOA	
9.	Establishment Branch	with spare copies

Ref. File No. 23(2)/Estt/2009