



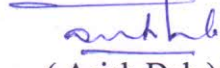
Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

Dated 28.03.2023

**OFFICE MEMORANDUM NO. 31/2023**

The undersigned is directed to state that the competent authority has been pleased to accord approval towards making payment of Cash Award at the rates as mentioned below against each and one advance increment @ 3% on their revised pay in the shape of Personal Pay, in favour of the following staff members attached to the Board Head Office, Kolkata for passing Typewriting Examinations under Hindi Teaching Scheme, conducted by Ministry of Home Affairs, Department of Official Language, Govt. of India :-

Sl. No.	Name & designation	Amount of Cash Award (in Rs.)	Period of one year for making advance increment in the shape of Personal Pay
1.	Shri Ajay Govil, Asstt. Administrative Officer	800/-	From 01.03.2023 to 29.02.2024
2.	Shri Sourav Paul, Sr. Secretarial Assistant	2400/-	From 01.03.2023 to 29.02.2024

  
( Asish Deb )  
Assistant Secretary (I/C)

**Distribution :-**

1.	All members as listed above.	
2.	FA & CAO	
3.	Law Officer	
4.	Accounts Officer (Pay)	
5.	PAs to Dy. Chairman/FA&CAO/Secretary	
6.	Secretariat Branch	
7.	IT Cell	With the request to upload in Board's website.
8.	TBEA	
9.	Hindi Cell	with spare copies

**Ref. File No.32/TS Train/2000**