



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001


Dated : **07.01.2025**

**OFFICE MEMORANDUM NO. 04/2025**

In partial modification of the Office Memorandum No. 122/2024 dated 31.12.2024 alongwith its enclosure, the undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, the place of posting in respect of Shri Rakesh Kumar, Deputy Director of Tea Development on transfer from Board's Office, Palampur is being changed as the Board's Head Office, Kolkata instead of Board's Office, Siliguri as mentioned against Sl. No. 1 of the Office Memorandum under reference.

Further, the existing place of posting and the place of posting on transfer as mentioned against the incumbent viz. Shri Sanjib Rajbongshi and Shri M.N. Imam (Sl. Nos. 11 & 12) in the Office Memorandum under reference may please be read as Sivsagar which has inadvertently been mentioned as Golaghat.

However, Shri Rakesh Kumar, DDTD will be eligible for admissible Transfer TA, Composite Transfer Grant, Joining Time etc. for joining the Board's Head Office, Kolkata on transfer from Board's Office, Palampur.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

**Distribution :-**

1.	Shri Rakesh Kumar, DDTD, Tea Board, Palampur	With the request to join the Board's Head Office, Kolkata on transfer as early as possible.
2.	Director of Tea Development	With the request to please release Shri Rakesh Kumar, DDTD from Board's Office, Palampur and intimate the date of his joining in the Board's Head Office, Kolkata to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	Executive Director, Coonoor & Guwahati	
4.	FA & CAO	
5.	DDTD, Siliguri	
6.	Accounts Officer (I/C) (JAG & TC)	
7.	I.T. Cell	With the request to upload in Board's website.
8.	P.As to Dy. Chairman & Secretary	
9.	TBEA	
10.	Estt. Branch	With spare copies.

**Ref. File No. 2(1)/Estt/2024/Part-I**