



Tea Board India

(Under Ministry of Commerce & Industry, Dept. of Commerce, Govt. of India)

14, B.T.M. Sarani (Brabourne Road), Kolkata- 700 001

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Phone No. 033-2235 7086

Fax. No. 033-2235 8487

Tender No. IT/e-Office/2016[Part-I]

Date: 26th March, 2018.

Notice Inviting Quotation for

Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with Maintenance Services for 5 Years at Tea Board India Head Office, Kolkata.

Sealed Quotations are invited on behalf of Deputy Chairman, Tea Board for **Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, at 14, B. T. M. Sarani (Brabourne Road) Kolkata-700 001.** Quotations are to be submitted to The Secretary, Tea Board India, 14, B.T.M. Sarani (Brabourne Road), Kolkata-700001 in a sealed envelope super-scribing **"Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, Kolkata"** along with the quotation No. and Date.

Eligibility:

Companies/ Firms having valid authorization certificates from reputed OEMs and having turnover of at least ₹ 10 Lakhs per annum and who have at least Five (05) years of experience and capability for undertaking such orders may accordingly submit their quotations. Quotations will be received **up to 1600 Hrs of 4th April, 2018** and will be opened at **1600 Hrs on 5th April, 2018**. EMD for an amount of ₹ 5000/- (Five Thousand only) shall be payable to Tea Board by NEFT/RTGS. Cost of the Tender Document is ₹ 1,000/- (One Thousand) only Non-refundable. This amount should also be deposited by the same NEFT/RTGS. The EMD and Tender Fees are to be deposited at the following account Number:

Account No: 11107799307

Account Name: "Tea Board Tea Fund Collection"

IFSC: SBIN0000144,

Branch Code: 0144.

Branch: N.S. ROAD, Kolkata.

The UTR No. and details of transaction for both the EMD and Tender Fees are to be intimated to Tea Board at the e-mail IDs: teaboardfin@gmail.com and banerjees.tbi@nic.in before submission of quotation to Tea Board. A Copy of the e-mail shall be submitted along with the tender. **Bidders are requested to deposit their tender documents into the "TENDER BOX" at Ground Floor of Board's Head Office building at 14, B.T.M. Sarani (Brabourne Road), Kolkata – 700 001.**

Instructions, Terms and Conditions for submitting the Quotation:

1. Quotation should be valid for 90 (Ninety) Days. A quotation valid for a shorter period shall be rejected as non-responsive.

2. Tender documents submitted must be signed and stamped on each and every page by the authorized signatory of the bidder. **Annexure A to F** must be dully filled-in, signed and stamped by the authorized signatory of the bidder.
3. The items should be delivered and installed within Fifteen (15) days from the date of issuance of the Purchase Order to the selected bidder.
4. No advance payment would be made under any circumstances.
5. The bidder must have an office in Kolkata for providing maintenance service.
6. The price quoted should be on **Unit Price basis** including all applicable taxes, duties and levies. Any further discount, free services/offer, quoted will not be considered. Bids with overwriting/cuttings etc. in quoted rates would not be considered.
7. Payment Terms:
 - A. Payment for the device will be released after supply, successful installation, commissioning and providing Training on Management & Administration of the device to at least 2 officials of Tea Board and submission of installation and training reports duly signed by Board's officials along with other necessary documents, in order to claim payments.
 - B. Payments for the maintenance contract would be released on quarterly basis after rendering the service for that quarter and submission of monthly service reports for that quarter.
8. Late submission of the tenders will not be accepted. Tenders by "Telex/Telegram/Fax/E-Mail" will not be accepted. Tenders may be submitted by Registered Post, by Hand in Person or by Courier. However, any delay in this account shall not be accepted as a reason for exception.
9. The tender is not transferable.
10. Tea Board reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Sd/-

(S. Soundararajan)
Secretary

Annexure -A

Technical Specification of the L3 Network Device

{To be submitted on the Letterhead of the bidder}

To
The Secretary
Tea Board India
14, B. T. M. Sarani (Brabourne Road)
Kolkata – 700 001

Subject: Technical Specification of the L3 Network Device.

Ref: Tender Notification No. IT/e-Office/2016 [Part-I]; Dt. __/__/____

1. Nomenclature of Item with Year, Make & Model No: _____.
2. Country of Origin: _____.

TECHNICAL SPECIFICATION

Technical Specifications		Compliant (Yes / No)
Aggregate Throughput	200 Mbps to 400 Mbps	
Total onboard WAN or LAN 10/100/1000 ports	3	
RJ-45-based ports	3	
SFP-based ports	3	
Enhanced service-module slots	2	
Doublewide service-module slots	1 (assumes no singlewide SM-X modules installed)	
NIM slots	3	
OIR (all I/O modules)	Yes	
Onboard ISC slot	1	
Default memory double-data-rate 3 (DDR3) error-correction-code (ECC) DRAM (Combined control/services/data planes)	4 GB	
Maximum memory DDR3 ECC DRAM (Combined control/services/data planes)	16 GB	
Default memory DDR3 ECC DRAM (data plane)	NA	
Maximum memory DDR3 ECC DRAM (data plane)	NA	
Default memory DDR3 ECC DRAM (control/services plane)	NA	

Maximum memory DDR3 ECC DRAM (control/services plane)	NA	Compliant (Yes / No)
Default flash memory	4 GB	
Maximum flash memory	16 GB	
External USB 2.0 slots (type A)	2	
USB console port -type B mini (up to 115.2 kbps)	1	
Serial console port - RJ45 (up to 115.2 kbps)	1	
Serial auxiliary port - RJ45 (up to 115.2 kbps)	1	
Power-supply options	Internal: AC, DC (roadmap) and PoE	
Redundant power supply	N/A	
AC input voltage	100 to 240 VAC autoranging	
AC input frequency	50 to 60 Hz	
AC input current range, AC power supply (maximum)	7.1 to 3.0A	
AC input surge current	60 A peak and less than 12 Arms per half cycle	
Typical power (no modules) (watts)	48	
Maximum power with AC power supply (watts)	430	
Maximum power with PoE power supply (platform only) (watts)	990	
Maximum endpoint PoE power available from PoE power supply (watts)	500	
Maximum endpoint PoE power capacity with PoE boost (watts)	N/A	
Dimensions (H x W x D)	3.5 x 17.25 x 18.5 in (88.9 x 438.15 x 469.9 mm)	
External Power Supply Dimensions (H x W x D)	N/A	
Shipping Box Dimensions (H x W x D)	9.75 x 22.25 x 26 in (24.76 x 56.51 x 66.04 mm)	
Rack height	2 rack units (2RU)	
Rack-mount 19in. (48.3 cm) EIA	Included	
Rack-mount 23in. (58.4 cm) EIA	Optional	
Wall-mount	No	
Weight with 1, 450-WAC power supply (no modules)	28.8 lb (13.1 kg)	
Weight with 1 1,000-WAC power supply+ 1 PoE power module (no other modules)	29.0 lb (13.2 kg)	
Weight with AC PS (no modules)	N/A	

Weight with AC PS with POE (no modules)	N/A	Compliant (Yes / No)
Typical weight (fully loaded with modules)	37.7 lb (17.1 kg)	
Packaging Weight	6.4 lb (2.9 kg)	
Airflow	I/O side to bezel side	
MTBF (Hours)	566310	
Temperature	32° to 104°F (0° to 40°C)	
Altitude (China)	0 – 6,560 ft. (0 – 2,000 m)	
Altitude (Rest of the world)	0 – 10,000 ft. (0 – 3,050 m)	
Relative humidity	5% to 85%	
Short-term humidity	5% to 90%, not to exceed 0.024 kg water/kg of dry air	
Acoustics: Sound pressure (Typical/maximum)	50.6/73.1 dBA	
Acoustics: Sound power (Typical/maximum)	58.2/78.8 dBA	
Temperature	-40° to 158°F (-40° to 70°C)	
Relative humidity	5% to 95%	
Altitude	15,584 ft (4750m)	
Safety	UL 60950-1 CAN/CSA C22.2 No. 60950-1 EN 60950-1 AS/NZS 60950-1 IEC 60950-1 GB-4943	

(Full name and Authorized Signature and Official Seal of the Bidder)

Annexure -B

Details of the Bidder

{To be submitted on the Letterhead of the bidder}

To
The Secretary
Tea Board India
14, B. T. M. Sarani (Brabourne Road)
Kolkata – 700 001

Subject: Details of the Bidder.

Ref: Tender Notification No. IT/e-Office/2016 [Part-I]; Dt. __/__/____

Information about Responding Firm	
Name of the Organization:	
Registered Office Address	
Telephone	Fax
Email:	Website
Status of Firm/Company (Public Ltd. /Pvt. Ltd. etc.)	
Details of Registration (Refer eg. ROC Ref#)	Date
	Ref#
Details of GST Registration Certificate:	
Number of professionals (on Bidder's pay-roll) with required skill-sets (excluding temporary staff). Attach resumes of the professionals with this form (mandatory).	
Locations and addresses of offices (in India and overseas) [Attach extra sheets if required]	
Certificates (Please attach self-attested copy) as required in the Pre-qualification and Technical Evaluation Criteria:	

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Official Seal:

Annexure -C

Summary of Annual Turnover for the last three (03) Financial Years

{To be submitted on the Letterhead of the bidder}

To
The Secretary
Tea Board India
14, B. T. M. Sarani (Brabourne Road)
Kolkata – 700 001

Sub: Summary of Annual Turnover for the last three (03) Financial Years

Ref: Tender Notification No. IT/e-Office/2016 [Part-I]; Dt. __/__/____

Sl. No.	Financial Year	Annual Turnover (All in INR)
1.	FY 2014-15	
2.	FY 2015-16	
3.	FY 2016-17	

Please enclose:

- 1. Certified/audited balance sheet and P&L statements for last three years (i.e. 2014-15, 2015-16 and 2016-17) should be submitted in support of the profitability.**
- 2. Certified statement from the current Statutory Auditors of the bidder for these years.**

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Official Seal:

Annexure -D

Details of Kolkata Office of the firm

{To be submitted on the Letterhead of the bidder}

Information about Kolkata Office of the Responding Firm	
Name of the Organization:	
Locations and address (es) of office(s) in Kolkata [Attached extra sheets if required].	
Telephone:	Fax:
Email:	
Number of professionals (on Bidder's pay-roll) with required skill-sets (excluding temporary staff) Kolkata Office. Attach resumes of the professionals with this form (mandatory).	

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Official Seal:

Annexure -E

Document Check List

{To be submitted on the Letterhead of the bidder}

Sl. No.	Documents to be submitted	Submitted (Yes/No)
1.	Copy of Tender Document along with its annexures / corrigendum etc. shall be submitted with authorized signature and official seal on each and every page of the Tender Document by the bidder	
2.	Covering letter with the Proposal in response to Tender Notice	
3.	Details of responding firm	
4.	Self-attested copy of the Memorandum and Articles of Association By laws/Partnership Deed/Certificate of Incorporation.	
5.	Summary of Annual Turnover for the last three (03) Financial Years (i.e. 2014-15, 2015-16 & 2016-17) as per prescribed format	
6.	Details of Kolkata Office of the firm	
7.	Citations / Copies of previous Work Orders & Experience/Completion Certificates issued by clients should be attached.	
8.	Self-Undertaking that the bidder has not been debarred/blacklisted by any Govt./Semi- Govt. organization for quality of services/product and there are no legal issues/order prohibiting/restraining the bidder to participate in the bid process.	
09.	Self –attested copy of GST Registration Certificate	
10.	IT Returns of last three (03) Financial Years (i.e. 2014-15, 2015-16 & 2016-17)	

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Official Seal:

Annexure -F

Bid Form

{To be submitted on the Letterhead of the bidder}

To
The Secretary
Tea Board India
14, B. T. M. Sarani (Brabourne Road)
Kolkata – 700 001

Subject: Submission of financial proposal in response to the Tender for “Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, Kolkata”.

Ref: RFP Notification No. IT/e-Office/2016 [Part-I]; Dt. __/__/____

Dear Sir,

We, the undersigned, offer to provide the services for **Tender for Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, Kolkata** in accordance with your Request for Proposal No _____; Dt. _____.

Our attached Financial Proposal for **Tender for Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, Kolkata** is ₹ _____ (in words Rupees _____) only, **excluding applicable GST**. We are aware that any conditional financial offer will be out rightly rejected by Tea Board India. This amount is inclusive of all duties, levies excluding applicable GST .

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal i.e. 180 (One Hundred Eighty) days from the date of opening of bid.

We are aware that Tea Board India reserves the right to accept or reject any or all bids without assigning any reasons thereof.

We remain,

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Official Seal

Financial Proposal Submission Form*{To be submitted on the Letterhead of the bidder}*

To,
The Secretary
Tea Board India
14, B. T. M. Sarani (Brabourne Road)
Kolkata – 700 001

Sub: Consolidated Cost Summary for Supply, Installation and Commissioning of IPv6 enabled L3 Network Device with 3 Years of extended Warranty and Maintenance Services for 4th and 5th Years at Tea Board India Head Office, Kolkata.

Ref: Tender Notification No. IT/e-Office/2016 [Part-I]; Dt. __/__/____

A. The Good

All prices are in INR									
Sl. No.	Name of Item.	Qty	Basic Rates per Unit with 3 Yrs. Of Extended Warranty	Excise duty, if any	Customs Duty, if any	Any other (Please mention)	Total Price Excluding GST [D+E+F+G]	GST	Total price Including GST [H+I]
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
1.		01 (One)							
Total (in INR):									
In words:									

B. The Service

Sl. No	Particulars	Year 4 th (A)	Year 5 th (B)	(A+B)
1.	Maintenance Services for L3 Network Device, with onsite AMC, back-to-back from the OEM(s), for a period of 2 years after the expiry of extended warranty period.	In figure Including GST Excluding GST	In figure Including GST Excluding GST	In figure Including GST Excluding GST
		In words Including GST Excluding GST	In words Including GST Excluding GST	In words Including GST Excluding GST

Sincerely,

Name of the Authorized Signatory:
Designation:
Signature:
Date:

Official Seal:

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