



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Ref.No.27(11)/Estt/2014/ 1936

Dated: 06.03.2023

MEMORANDUM

Sub: The Provisional Seniority List of Sr. Secretarial Assistant as on
01.03.2023 under Tea Board.

The provisional seniority list in the cadre of Sr. Secretarial Assistant as on 01.03.2023 has been prepared on the basis of available data and also collected data from the different Zonal/Regional offices of the Board's and same is circulated amongst all concerned for information please. If no objection/comments are received within 21 (twenty one) days from the date of issuance of this Memorandum, the list will be treated as final.

(Asish Deb)

Assistant Secretary (I/C)

Distribution:

1.	All concerned Sr. Secretarial Assistant as mentioned in the enclosed list	For information and necessary action please.
2.	All HoDs in Head Office (except Dy. Chairman)	For information please.
3.	The Executive Director, Tea Board, Coonoor/Guwahati	With the request to bring the contents of this Memorandum amongst all Sr. Secretarial Assistant working under them.
4.	DDTD, Siliguri	
5.	Special Officer for NWI, New Delhi	
6.	FAO, Palampur	
7.	PAs to Dy. Chairman/FA&CAO/DTD/Secretary	
8.	IT Cell	With the request to upload in Board's website.
9.	Secretariat Branch	
10.	TBEA	
11.	Establishment Branch	With spare copies

PROVISIONAL SENIORITY LIST OF EXISTING SR. SECRETARIAL ASSISTANT UNDER THE BOARD AS ON 01-03-2023

Sl. No.	Name	A/c No.	Caste	Date of Birth	Date of Joining in Tea Board	Educational Qualification	Date of Joining in current cadre	Place of Posting	Remarks
1	Mishri Choudhury	C-140	SC	02-01-1973	24-02-1992	I.Sc	14-01-2003	H.O.	
2	Sunitha B	B-314	OBC	24-01-1982	02-01-2014	M. Com, B. Ed.	02-01-2014	Coonoor	
3	Shivaji Chakraborty	C-152	General	19-08-1981	23-11-2009	Graduate	14-09-2018	H.O.	
4	Sourav Pal	P-155	OBC	21-12-1978	05-02-2010	B.Sc	17-09-2018	H.O.	

ant hb