



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated 19.06.2024

OFFICE MEMORANDUM NO. 68/2024

The undersigned is directed to state that in exigencies of Board's work and on administrative ground the competent authority of the Board has been pleased to transfer Shri P. Sivakumar, Driver, attached to the Board's Regional Office, Kochi in his existing capacity and basic pay with posting in Board's Agartala office with immediate effect.

Shri Sivakumar will be eligible for admissible Composite Transfer Grant, TA and Joining Time as per rules.

(Asish Deb)
Assistant Secretary (I/C)

Distribution:-

1.	Shri P. Sivakumar (S-424), Driver, Tea Board, Regional Office, Kochi	With the request to report for joining on transfer to the Board's Agartala office as early as possible.
2.	Executive Director, Coonor	With the request to please release Shri P. Sivakumar, Driver from Tea Board, Kochi under intimation to the Establishment Branch of Board's H.O., Kolkata as early as possible.
3.	Executive Director, Guwahati	With the request to please intimate the date of joining of Shri P. Sivakumar, Driver to the Estt. Branch of Board's H.O., Kolkata as early as possible.
4.	F.A.& C.A.O.	
5.	FAO, Tea Board, Agartala	
6.	Accounts Officer (I/C) [TC & JAG]	
7.	PAs to Dy. Chairman/Secretary	
8.	T.B.E.A.	
9.	I.T. Cell	With the request to upload in the Board's website.
10.	Establishment Branch	With spare copies

Ref. File No.2(1)/Estt/2015/P-II