

Application Covering Letter

(In Company letter head)

To

Tea Board

Dated:

Sub : Application for subsidy under Tea Quality Upgradation and Product Diversification activity of
_____TE/ _____(BLF) : A/C Year -----

Sir,

1. I/We propose to avail subsidy under “Tea Quality Upgradation and product Diversification Activity” on account of our above tea garden /BL Factory /Co-operative factory/Govt. undertaking and submit herewith an application for subsidy amount of Rs. for the purpose in the prescribed form.

2. I/We have read and understood all the terms and conditions of the scheme and I/We hereby agree to abide by all the terms and conditions.

3. I/We hereby declare that –

i)I/We are not a defaulter under any of the loan schemes of the Board.

ii) I/We are not a defaulter against provident fund dues of our employees.

iii) I/We are a member of TRA/UPASI-TRI ((BLFs and estate factories below 50ha are exempted)-
Yes/No

iv)I/We are regular in submitting E-Return/other Returns to Tea Board- Yes/No

v)I/We are complying with the Plant Protection Code(PPC) guidelines- Yes/No

vi)I/We are following the safety standards in the factory and complying with all labour laws and there is no dues of workers’ wages, ration or any other statutory dues- Yes/No

vii)I/We have exported 20% of the total produce for which documentary evidences submitted (in case of new unit undertaking to be submitted that they will export 20% of the total produce) –
Yes/No

viii)I/We have paid to NTRF (identified sick/ closed tea gardens and BLFs are exempted)

4. I/We hereby enclose the following documents in support of the application:

(a) latest Copy of the TMCO certificate obtained from the Licensing Authority of Tea Board. (For New factories proof of copy of application seeking TMCO/registration from licensing authority of the Board to be enclosed)

(b) Current quotation in original/copy obtained from the suppliers

(c) Current quotation obtained from civil engineer, chartered engineer along-with a site plan of plinth area duly certified by the civil engineer/ chartered engineer for fabrication of withering/cooling trough/fermenting floor/warehouse/New Factory , as the case may be (applicable if such activity is proposed in the application).

(d) Copy of the tie up arrangement for the credit facility with any scheduled bank/recognized financial institution in case the proposed activity is credit linked.

(e) Declaration that the applied machinery item(s) is/are not covered under EPCG scheme.

(f) Copies of 20% Export documents

(g) Copies of last 6 months E-Return

(h) Certificate of the President /Secretary of the small tea growers associations that the respective BLF is paying price to the small growers as per Price Sharing Formula determined by the District level Green leaf Price Monitoring Committee(DGLPMC)

(i) DD/Bankers' Cheque for Rs.2000/-as application fee enclosed

(j) Copy of Receipt towards membership of TRA/UPASI-TRI (BLFs and estate factories below 50ha are exempted)

(k) Copy of NTRF payment Receipt (identified sick/ closed tea gardens and BLFs are exempted)

Encl: As stated

Yours faithfully,

Signature _____

Name _____

Designation _____

Full Address _____

Applicant's Seal



Tea Development and Promotion Scheme

Component: Quality Upgradation & Product Diversification

Sub-component: Tea Factory Modernization/value addition /Setting up of New Factory for product Diversification/Warehouse

APPLICATION FORM

(Particulars asked for herein should be furnished in respect of tea factory to which the application relates)

Sl. no.	Particulars	Remarks
A	1. Accounting year of application	
	2. Area under tea in Ha at the time of application. (applicable for estate factory)	
B	Ownership/Name of the Co. with Address /fax/ e-mail	
	1. Name and address details of the tea factory	
	2. State whether estate/bought leaf/ co-operative tea factory/ 100% orthodox/Green tea/instant tea factory/ blending packaging unit	
	3. Registration no. Under Tea Marketing Control Order,2003	
	4. Registration no. of the TE, if estate factory Please attach copy of the letter obtained from Board's Licensing Branch in support of registration.	
C	1.Total production (in Kg.)	CTC- Orthodox/Darjeeling tea- Green Tea – Any other tea-
	2.Vol.exported(in Kg.) in the previous year of application/current year(documents to be enclosed)	
	3. % Exported out of total production in the previous year of application/current year	
	4. Please state if any of the applied items are proposed to be imported under the Export Promotion Capital Goods Import (EPCG) scheme Please submit a declaration	Yes/No

D	Particulars of the factory/blending-packaging/ bagging unit			
	(i) Plinth area			
	(ii) Details of machinery items			(list of the existing machinery items to be enclosed)
	(iii) Total installed capacity (in kgs./per annum)			
	(iv) Nature of manufacture (CTC/Orthodox/ Green tea/organic tea/Dual/value addition in the form of blending and packaging-bagging			
	(v) Source of raw material			
	(vi) Electrical power capacity			Adequate/inadequate
E	Particulars of subsidy applied for -			
	(i) Total amount of subsidy applied for			Rs.
	Description of machinery with full specifications of model and capacity	Number of units required	Value (Total in Rs.)	Name of the supplier
	Total			
	(ii) For civil work in Factory/Warehouse/speciality units *			
	Activity	Plinth area in sq. ft.	Value (Total in Rs.)	Name and address of the approved govt. contractor
	Fabrication /construction of withering Trough/ Trough House etc.			
	Total			
	Grand Total(i+ii)			
	*Please attach plan and			

	estimate duly attested by Civil Engineer for civil work			
	(iii) Purpose for which subsidy has been applied for (Please indicate whether the activity is for up-gradation /capacity enhancement/setting up of new unit (applicable in case of Tea Blending – packaging /green tea unit/ 100% orthodox unit/ 100% organic tea unit/			
	(iv) Please state if the applied item is for replacement of an existing unit or an additional item. If replacement, please give details of the unit to be replaced and if additional, please give brief reasons therefore.			
F	(i) Proposed date of procurement of applied items/commencement of civil work			
	(ii) Proposed date of completion of installation of applied items/completion of civil work			
G	(i) Membership of TRA / UPASI - TRF (Applicable for estate factory) Please attach a copy of latest subscription receipt			Yes/No
	(ii) Contribution to NTRF Fund (Please attach a copy of receipt)			Yes / No
H	(i) Provident fund liabilities for the last three years (latest challan copy to be enclosed)	Year	Amount deposited(Rs)	Outstanding if any
	(ii) Please indicate the default position, if any, under Board's any of the loan schemes			
	(iii) Any additional information, the applicant wish to inform			

DECLARATION

I/We hereby declare that the above mentioned particulars are true to the best of my/our knowledge and also declare that I/We will strictly abide by the terms and conditions laid down in the Scheme.

Yours faithfully,

Signature _____

Name _____

Designation _____

Full Address _____

Applicant's Seal-----

LETTER OF UNDRTAKING

(On Non Judicial Stamp Paper Rs. 20/-)

(To be used for Tea Factory Modernization/value addition /Setting up of New Factory for product Diversification/Warehouse)

To be signed by:

1. Director supported by Board resolution (as per Appendix-1) or Authorized signatory as per Power of Attorney)
2. A Partner (in case of Partnership firm)
3. The Proprietor (in case of Proprietary concern)

To,

Tea Board

Sub : Tea Quality Upgradation & Product Diversification sub-component

_____TE/ _____(BLF) : A/C Year -----

Dear Sir,

In continuation of Tea Board having sanctioned a subsidy of Rs. (Rupees only) for Tea Factory Up-gradation/modernization and as detailed hereunder in first schedule in favour of _____ Tea Estate, we do hereby agree to maintain the machinery items in good condition already procured and installed in our factory for up-gradation/Value Addition/product Diversification activity of our factory in the manner envisaged under the scheme and on the terms and conditions hereinafter mentioned-

1. To observe, fulfil and perform all the terms and conditions laid down in the Tea Quality Up-gradation & Product Diversification Scheme of Tea Board.
2. Not to sell and/or transfer the tea garden/factory and the machinery purchased under the scheme without prior written consent of the Tea Board.
3. I/We agree to sign such documents/papers all undertaking as may be required by Tea Board from time to time.
4. I/We also hereby undertake to pay the green leaf price to the supplier of green leaf to our factory in accordance with the price sharing formula notified by the District Level Green Leaf Price Monitoring Committee (not applicable for blending and packaging activity)
5. I/We hereby undertake to submit the monthly return in regard to tea manufactured and price realized during each month and also the yearly statement of the scheme.
6. The made teas produced by the factory should not fail the tea quality parameters of FSSR, 2011 for the last one year and the factory should carry out the sample analysis by an accredited NABL laboratory at their own cost for assuring the quality of Tea.
7. In the event of breach of any of the aforesaid undertaking or the terms and conditions under the factory up-gradation scheme, Tea Board at its option will be entitled to call for

immediately all amount paid as subsidy with interest thereon at the rate of 12% per annum and we undertake to pay the same within 10 days from the date of demand as per the payment made by the Tea Board for the items of machinery procured and civil work undertaken by us under QUPD scheme of the Tea Board.

FIRST SCHEDULE

(Details of machinery to be procured with accessories and civil work, if any)

Description of the machinery

Name of the supplier

Signature of Authorized Signatory

Seal of the Factory/Estate & Date.

Appendix-1 (To be given in Company letter head)

DRAFT RESOLUTION TO BE PASSED BY THE BOARD OF DIRECTORS OF THE COMPANY

RESOLVED THAT THE COMPANY submit the Letter of Undertaking (LOU) to the Tea Board and obtain subsidy as specified in the Board's sanction letter under the Board's Tea Quality Upgradation and Product Diversification Scheme.

RESOLVED FURTHER that the draft on the under mentioned document placed before this meeting and initial by the Chairman of the meeting thereof be and the same is hereby approved and the same be completed with such modifications as may be agreed upon between Shri _____ Director of the Company and the Tea Board.

(a) Draft of Letter of Undertaking in connection with Tea Quality Upgradation and Product Diversification scheme between the Tea Board of the one part and _____ (insert name of the company)

(b) RESOLVED FURTHER that a common seal _____ (insert name of the company) be affixed to the engrossed and stamped LOU in connection with specified activity under Tea Quality Upgradation and Product Diversifications Scheme between the Tea Board of the one part and _____ and shri _____ being two of the Directors and they are hereby authorized to sign the said letter of Undertaking on behalf of the Company.

RESOLVED FURTHER that Shri _____ a Director of the Company be and he is hereby authorized to sign the Letter of Undertaking and answer all requisitions in connection with the said Letter of Undertaking on behalf of the Company.

TRUE COPY

CHAIRMAN OF THE MEETING

_____ full signature of the Director (s) authorized to sign the Letter of Undertaking on behalf of the Company.

1.

2.

Attested by _____ (Signature of the chairman of the meeting)

N.B. Resolution should be in accordance with the Seal Clause of the Articles of Association of the Company.

Application Covering Letter ISO/HACCP/Organic tea/ any Food safety certification)

(In Company letter head)

To,

Tea Board

Dated:

Sub: Application for subsidy under Tea Quality Upgradation and Product Diversification Scheme A/C -----TE/----- (BLF) : A/c Year-----

Sir,

I/We propose to avail subsidy for ISO/HACCP/Organic tea certification under "Tea Quality Upgradation and Product Diversification Scheme" on account of our above tea garden /BL Factory / Co-operative factory/Govt. undertaking and submit herewith an application of subsidy amount of Rs. _____ for the purpose, in the prescribed form.

I/We hereby declare that –

- i) I/We are not a defaulter under any of the loan schemes of the Board.
- ii) I/We are not a defaulter against provident fund dues of our employees.
- iii) I/We are a member of TRA/UPASI-TRI ((BLFs and estate factories below 50ha are exempted)- Yes/No
- iv) I/We are regular in submitting E-Return/other Returns to Tea Board- Yes/No
- v) I/We are complying with the Plant Protection Code(PPC) guidelines- Yes/No
- vi) I/We are following the safety standards in the factory and complying with all labour laws and there is no dues of workers' wages, ration or any other statutory dues- Yes/No
- vii) I/We have exported 20% of the total produce for which documentary evidences submitted (in case of new unit undertaking to be submitted that they will export 20% of the total produce) – Yes/No
- vii) I/We have paid to NTRF (identified sick/ closed tea gardens and BLFs are exempted)

I/We hereby enclose the following documents in support of the application:

- (a) latest Copy of the TMCO certificate obtained from the Licensing Authority of Tea Board. (For New factories proof of copy of application seeking TMCO/registration from licensing authority of the Board to be enclosed)
- (b) Copies of 20% Export documents
- (c) Copies of last 6 months E-Return
- (d) DD/Bankers' Cheque for Rs.2000/-as application fee
- (e) Copy of Receipt towards membership of TRA/UPASI-TRI (BLFs and estate factories below 50ha are exempted)

(f) Copy of NTRF payment Receipt (identified sick/ closed tea gardens and BLFs are exempted)

Encl: as stated

Yours faithfully,

Signature _____

Name _____

Designation _____

Full Address _____

Applicant's Seal



Tea Development and Promotion Scheme

Component: Quality Upgradation & Product Diversification

APPLICATION FORM

Sub component: ISO/HACCP/Organic Tea/ Food Safety Certification

Sl. no.	Particulars	Space to be filled in by applicant
1	Name and address of the TE, Factory with Fax./Tel no.	
2	Registration no.(s) of the TE/Factory with the Board	
3	Source of Green leaf for manufacture. In case of BLF/co-operative factory, it should be indicated whether the manufacturing unit has command/ access to the small growers field (source of supply) for ensuring supply of quality raw material	
4	Details of certification	
	(i) The name and complete address of the Organization to whom applied for with date	
	(ii) Expected time of obtaining certification	
	(iii) Training details with cost	
	(a) Financial involvement for certification	
	(b) Cost for training	
	(c) Cost for auditing by the certifying agency	
	(d) Total expenditure incurred for acquiring certificate	

DECLARATION

I/We hereby declare that the above mentioned particulars are true to the best of my/our knowledge and also declare that I/We will strictly abide by the terms and conditions laid down in the Scheme. The undertaking as per Annexure A & B are also being submitted along with the application.

Signature _____

Date:

Name _____

Place:

Designation _____

Full Address _____

TEA QUALITY UPGRADATION AND PRODUCT DIVERSIFICATION SCHEME

ANNEXURE - A

(for obtaining ISO/HACCP/Organic Tea/Any Food safety Certification)

TO BE GIVEN IN COMPANY LETTER HEAD UNDERTAKING

I/We _____ Managing
Director/Proprietor/Director of M/s _____ do
hereby undertake as under:

(a) That/We have not availed of reimbursement of costs for acquiring ISO/HACCP/Organic Tea/Food safety Certification for my/our garden and processing unit
under any scheme operated by Central Govt./State Govt./Financial Institute

(OR)

(b) That I/We have claimed reimbursement of costs for acquiring ISO/HACCP/Organic Tea/Food safety Certification for my/our garden and processing unit amounting to Rs.
_____ from

(name of the institution) for my garden and processing unit:

© That I/We are member of TRA/UPASI-TRI for the TE applied for. I/We have no outstanding to NTRF Fund (Applicable for tea gardens only)

Date:

Signature of the applicant (with Seal)

Place:

Managing Director/Proprietor/Director

TEA QUALITY UPGRADATION AND PRODUCT DIVERSIFICATION SCHEME

ANNEXURE - B

(for obtaining ISO/HACCP/Organic Tea Certification)

TO BE GIVEN IN COMPANY LETTER HEAD UNDERTAKING

Certification in respect of payments for acquiring ISO/HACCP/Organic Tea/Food safety Certification in tea.

I/We _____ Managing
Director/Proprietor/Director of M/s _____ do hereby
Undertake as under:

1. That I/We have made payment of Rs. _____ being
the cost of certification to the (name of the organization) _____ for obtaining
ISO/HACCP/Organic Tea Certification for my/our unit.
2. That I/We have paid Rs. _____ towards training cost for
adopting ISO/HACCP/Organic Tea/Food safety Certification for my/our unit and the training
is satisfactorily completed _____ by (name of the
organization) - Original receipts are enclosed.
3. That I/We have paid Rs. _____ towards cost of
auditing for adopting ISO/HACCP/Organic Tea/Food safety Certification for my/our unit and
the auditing is satisfactorily completed by (Name of the organization) - Original receipts
are enclosed

Date:

Signature of the applicant (with Seal)

Place:

Managing Director/Proprietor/Director

List of Accredited Certification Bodies for HACCP Certification

M/s S.G.S. India Pvt. Ltd., 15C, Hemanta Basu Sarani LMJ Chamber 3 rd & 4 th Floor Kolkata 700001	M/s Det Norske Veritas AS(DNV) 71, Park street, Park Plaza 5C & D, 5 th Floor, Kolkata- 700016
M/s.TUV SUD South Asia Pvt. Ltd. 24 & 27 Chirakoot Building 230 A , AJC Bose Road, Kolkata- 700020	M/s. TUV India Pvt. Ltd. Shantiniketan Building, 4 th Floor 27,Shakespeare Sarani Kolkata- 700017
M/s Certification Services Pvt.Ltd. HQ: 3/23, R.K.Chatterjee Road Kolkata - 700042	M/s.Indian Register Quality System 21, Hemanta Basu Sarani Kolkata - 700001
M/s.Intertek India Pvt.Ltd. Intertek House E-20, Block 1 Mohon Co-operative Industrial Area Mathura Road New Delhi - 110044	M/s.Bureau Varitas Certification (India) Ltd. Poonam Building Pvt.Ltd. Flat No. 3C,3D, 3 rd floor 5/2, Russel Street Kolkata - 700071
M/s.Indocert Thottumugham P.O. Alwaye-683105 Ernakulam Dist Kerala	

**LIST OF ACCREDITED CERTIFICATION BODIES UNDER NPOP FOR ORGANIC TEA
CERTIFICATION**

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
1	Bureau Veritas Certification India Pvt. Ltd. (Formerly known as BVQI (India) Pvt. Ltd.)	Contact Person: Mr. R. K. Sharma Director Address : Marwah Centre, 6th Floor Opp. Ansa Industrial Estate Krishanlal Marwah Marg Off Saki-Vihar Road Andheri (East), Mumbai-400 072 (Maharashtra) Phone No.: 022-66956300, 56956311 Fax No. 022-66956302 / 10 Email: scsinfo@in.bureauveritas.com	NPOP/NAB/001	14-09-2009	NPOP USDA NOP
2	ECOCERT India Pvt. Ltd	Contact Person: Dr. Selvam Daniel Country Representative Address : Sector-3, S-6/3 & 4, Gut No. 102, Hindustan Awas Ltd. Walmi-Waluj Road Nakshatrawadi Aurangabad – 431 002 (Maharashtra) Phone No.: 0240-2377120, 2376949 Fax No.: 0240-2376866 Email: ecocert@sancharnet.in	NPOP/NAB/002	22-08-2008	NPOP USDA NOP

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
3	IMO Control Pvt. Ltd.	Contact Person: Mr. Umesh Chandrasekhar Director Address: No. 3627, 1 st Floor, 7 th Cross, 13 th ' G ' Main, H.A.L. 2 nd Stage, Bangalore-560 008. Tel: 0091-80-25285883, 25201546 and 25215780 Fax: 0091-80-25272185 Email: imoind@vsnl.com Web: www.imo.ch	NPOP/NAB/003	27-09-2010	NPOP USDA NOP
4	Indian Organic Certification Agency (INDOCERT)	Contact Person: Mr. Mathew Sebastian Executive Director Address : Thottumugham P.O. Aluva-683 105, Cochin, (Kerala) Telefax:0484-2630908-09/2620943 Email: Mathew.Sebastian@indocert.org	NPOP/NAB/004	24-10-2008	NPOP USDA NOP
5	Lacon Quality Certification Pvt. Ltd.	Contact Person: Mr. Bobby Issac Director Address : Chenathra, Theepany, Thiruvalla - 689 101., (Kerala) Telefax: 0469 2606447 Email: laconindia@sancharnet.in	NPOP/NAB/006	31-09-2008	NPOP USDA NOP

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
6	Natural Organic Certification Agency (NOCA)	Contact Person: Mr. Sanjay Deshmukh Chief Executive Officer Address : Chhatrapati House Ground Floor Near P. N. Gadgil Showroom Pune-411 038, (Maharashtra) Phone No.: 020-25457869, 56218063 Fax: 020-2539-0096 Email: contact@nocaindia.com, nocaindia29@rediffmail.com , nocaindia@gmail.com	NPOP/NAB/007	23-05-2009	NPOP USDA NOP
7	OneCert Asia Agri Certification Pvt. Ltd.	Contact Person: Mr. Sandeep Bhargava Chief Executive Officer Address: Plot No. 8, Pratap Nagar Colony (Near glass factory and Gopalpura bypass), Tonk Road, Jaipur - 302017 (Rajasthan) Telefax No: - 0141-2701882 Email: info@onecertasia.in	NPOP/NAB/008	26-10-2009	NPOP USDA NOP

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
8	SGS India Pvt. Ltd.	Contact Person: Dr. Manish Pande Manager – Organic & Forest Certification Address: 250 Udyog Vihar Phase – IV, Gurgaon – 122 015 (Haryana) Phone No.: +91 124-2399990 Mobile No: +91 9871794640 Fax No.: +91 124-2399764 Email: manish.pande@sgs.com	NPOP/NAB/009	01-05-2008	NPOP USDA NOP
9	Control Union Certifications (Formerly known as Skal International (India))	Contact Person: Mr. Dirk Teichert Managing Director Address: “Summer Ville” 8th Floor 33rd – 14th Road Junction Off Linking Road, Khar (West) Mumbai –400052 (Maharashtra) Phone 022-67255396/97/98/99 Fax 022-67255394/95 Email: cuc@controlunion.in cucindia@controlunion.com controlunion@vsnl.com	NPOP/NAB/0010	28-05-2008	NPOP USDA NOP

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
10	Uttarakhand State Organic Certification Agency (USOCA)	Contact Person: Director Address: 12/II Vasant Vihar Dehradun-248 006, (Uttarakhand) Phone No.: 0135-2760861 Fax: 0135-2760734 Email: uss_opca@rediffmail.com	NPOP/NAB/0011	13-11-2009	NPOP USDA NOP
11	APOF Organic Certification Agency (AOCA)	Contact Person : Mr. K. Dorairaj Chief Operating Officer Address: #3, 1st floor, 9th cross, 5th main, Jayamahal Extn, Bangalore – 560046 Phone No: 080-65369888 Fax: 080-23430155 Email: aocabangalore@yahoo.co.in	NPOP/NAB/0012	09-01-2010	NPOP

Sl. No	Name of the Certification Agency	Contact Person & Address	Accreditation No.	Validity of Current Accreditation	Scope of Accreditation
12	Rajasthan Organic Certification Agency (ROCA)	Contact Person: Mr. Yashpal Mahawat. Director Address: 3 rd Floor, Pant Krishi Bhawan, Janpath, Jaipur 302 005 (Rajasthan) Phone No: 0141-2227104, Tele Fax: 0141-2227456 Email: dir_rssopca@rediffmail.com	NPOP/NAB/0013	09-10-2010	NPOP

Other enlisted Agencies under NPOP are also eligible.

LETTER OF UNDERTAKING

Orthodox Tea Production Subsidy Scheme

(On Non Judicial Stamp Paper Rs. 20/- or appropriate value)

To be signed by:

1. Director supported by Board resolution (as per Appendix-1) or Authorized signatory as per Power of Attorney
2. A partner (in case of Partnership firm)
3. The Proprietor (in case of Proprietary concern)

TO

Tea Board,

Subj.: Orthodox Tea Production Subsidy Scheme
A/c. _____ Tea Estate/Factory
owned by M/s. _____.
Period: _____, Year _____

Dear Sir,

In continuation of Tea Board having sanctioned a subsidy of Rs. _____/- (Rupees: _____) for Orthodox / Green Tea Production as detailed in the Sanction letter issued in favour of M/s. _____. I/we do hereby undertake to agree to comply in the manner envisaged under the scheme all the terms and conditions hereinafter mentioned:-

1. I/We solemnly declare that all the particulars given along with the claim are true, complete and correct.
2. I/We also hereby undertake to pay the green leaf price to the supplier of green leaf to our factory in accordance with the price sharing formula notified by the Tea Board.
3. I/We hereby undertake to submit the monthly return in regard to tea manufactured and price realized during each month and also the yearly statement as required under TMCO/TWCO.
4. I/We hereby undertake not to convert the factory from Orthodox/Green tea to CTC tea manufacturing unit without prior written consent of the Tea Board (in case of 100% Orthodox Tea Manufacturing unit)
5. In the event of breach of any of the aforesaid undertakings or the terms and conditions under the Orthodox Tea Production Subsidy Scheme, Tea Board at its option will be entitled to call for refund immediately the entire amount paid as subsidy with interest thereon at the of 12% per annum and we undertake to pay the same within 10 days from the date of demand made by the Tea Board for the recommended volumes of Orthodox/Green tea produced during the claim period under the Scheme.

Signature of Authorized signatory
Seal of the factory & Date.

