



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 10.02.2025

OFFICE MEMORANDUM NO. 12/2025

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground, the following staff members attached to the Board's Head Office, Kolkata are hereby transferred vice-versa in their existing capacities and basic pays as mentioned below against each with immediate effect :-

Sl. No.	Name and designation	Present place of posting	Place of posting on transfer
1.	Shri Bharat Bahadur Chhetry, MTS	Tea Room	Security Section
2.	Shri Satyakam Ghosh, MTS	Estt. Branch	Tea Room/Packing Section

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Staff members as listed above	With the request to join their respective places of posting as early as possible.
2.	DDTP (ND)	With the request to please release Shri Bharat Bahadur Chhetry, MTS from Tea Room and intimate the date of joining of Shri Satyakam Ghosh, MTS in Tea Room to the Estt. Branch as early as possible.
3.	Assistant Secretary (I/C)/ Estate Officer (I/C)	With the request to please release Shri Satyakam Ghosh, MTS from Estt. Branch and intimate the date of joining of Shri Bharat Bahadur Chhetry, MTS in Security Section to the Estt. Branch as early as possible.
4.	Publicity Officer	
5.	AO (I/C) (JAG/TC)	
6.	P. As to Dy. Chairman & Secretary	
7.	TBEA	
8.	I.T. Cell	With the request to upload in the Board's website.
9.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2024/Part-I