



TEABOARD OF INDIA

14, B.T.M SARANI (BRABOURNE ROAD) KOLKATA
700 001, INDIA, www.teaboard.gov.in

INVITATION FOR

EXPRESSION OF INTEREST

FOR

OPERATING MANAGEMENT CONSULTANT ON CONTRACT
FOR RUNNING THE TEA CENTRE MUMBAI OF TEA BOARD OF
INDIA AT RESHAM BHAVAN, 78 VEER NARIMAN ROAD,
CHURCHGATE, MUMBAI

EOI

&

GENERAL TERMS & CONDITIONS

LAST DATE OF SUBMISSION: 18/12/2018 at 1500 Hrs.

चाय पियो मस्त जियो !



File Ref.No. 14 (01)/Prop/2008/ Part 1

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TEA BOARD OF INDIA
14 B.T.M SARANI, BRABOURNE ROAD, KOLKATA – 700 001
www.teaboard.gov.in

Expression of Interest for Appointment of “Operational Management Consultant” on Contract Basis for running Tea Board of India - Tea Centre at Mumbai

Tea Board of India under Ministry of Commerce & Industry, Government of India, Department of Commerce invites sealed Expression of Interest (EOI) from Indian companies with prior experience in operating tea lounge/boutique as “Operating Management Consultant” for running the Tea Centre, Mumbai located in the prime location in the Ground Floor of “Resham Bhavan”, 78 Veer Nariman Road, Churchgate, Mumbai 400 020, Maharashtra

The EOI document containing the details of qualification, experience in the field of running/managing the similar outlet/restaurant/boutique, submission requirement, brief objective and scope of the work, evaluation criteria etc., can be downloaded from the Board’s official website www.teaboard.gov.in

Further details, if any, may be obtained from the Secretary, Tea Board of India, 14 B.T.M Sarani (Brabourne Road), Kolkata 700001 during any working days of five days in a week from Monday to Friday from 09:45 hrs to 18:15 hrs through email secytboard@gmail.com

Last date for submission of EOI is **18th December, 2018** upto 15.00 hrs. Sealed envelope marked to the caption address containing EOI and non-refundable fee of Rs.10000/- (Rupees ten thousand only) by way of demand draft in favor of Tea Board Tea Fund Disbursement Account payable at Kolkata must be submitted mentioning Expression of Interest for the appointment of Operating Management Consultant for Tea Centre Mumbai on the top of the sealed envelope.

Secretary,
Tea Board of India,
14 B.T.M Sarani (Brabourne Road),
Kolkata -700 001
West Bengal

Application meeting the qualification criteria may be invited for presentation / proposal before the selection committee of Tea Board of India. Bid Documents will be subsequently issued to the short listed firm/applicant only

Sd/-
SECRETARY

Note: Tea Board of India reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reasons. Information provided at this stage is indicative and Tea Board of India reserves the right to amend/add further details in the EOI



TEA BOARD OF INDIA
14 B.T.M SARANI, BRABOURNE ROAD, KOLKATA – 700 001
www.teaboard.gov.in

File Ref.No. 14 (01)/Prop/2008/Part- 1

Date: 26/11/2018

Dear Sir/Madam

Tea Board of India under Ministry of Commerce & Industry, Government of India, Department of Commerce invites sealed Expression of Interest (EOI) from Indian companies with prior experience in operating tea lounge/boutique as “Operating Management Consultant” for running the Tea Centre, Mumbai located in the prime location in the Ground Floor of “Resham Bhavan”, 78 Veer Nariman Road, Churchgate, Mumbai 400 020, Maharashtra on monthly remuneration basis.

The EOI document containing the details of qualification, experience in the field of running/managing the similar outlet/tea lounge/boutique, submission requirement, brief objective and scope of the work, evaluation criteria etc., are enclosed.

The EOI document is also available on the Tea Board of India website www.teaboard.gov.in.

You may submit your response in sealed envelope in prescribed format to the undersigned latest by **18th December, 2018** at 15:00 Hrs addressed to

The
Secretary,
Tea Board of India,
14 B.T.M Sarani (Brabourne Road),
Kolkata -700 001
West Bengal

Late receipt of the application of the application/ incomplete application in any respect will not be entertained in any circumstances.

Queries if any, may be obtained from the Secretary, Tea Board of India, 14 B.T.M Sarani (Brabourne Road), Kolkata 700001 during any working days of five days in a week from Monday to Friday from 09:45 hrs to 18:15 hrs through email secytboard@gmail.com

Sl.No.	Critical Dates	Date	Time
1	Publishing Date	26/11/2018	17:55 Hrs
2	Document download start date	26/11/2018	18:00 Hrs
3	Document Download End Date	18/12/2018	15:00 Hrs
4	Bid Submission start date	27/11/2018	10:15 Hrs
5	Bid Submission end date	18/12/2018	15:00 Hrs
6	Bid Opening Date	18/12/2018	16:00 Hrs

Yours faithfully

Encl.: EOI Document

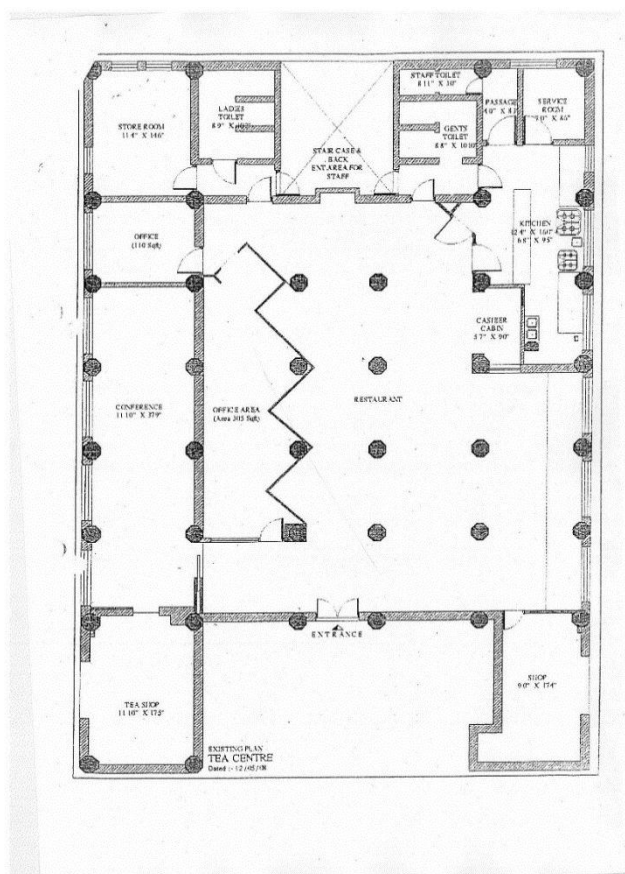
Sd/-
Secretary



TEA BOARD OF INDIA
14 B.T.M SARANI, BRABOURNE ROAD, KOLKATA – 700 001
www.teaboard.gov.in

3.1 Background

Tea Board of India - Tea Centre, located at the ground floor of Resham Bhawan, 78, Veer Nariman Road, Churchgate, Mumbai – 400020, close to Churchgate Station, Mumbai is one of the Board's promotion unit having an approximate area of 3360 sq. ft. as follows of which an area of, 3250 sq.ft shall be offered for running the Tea Centre (retaining the Tea Board Mumbai I/c Room of 110 sq.ft):



Area details as per usage	
Usage	Area in Sq.ft.
A. Tea Centre	
Store Room	166.44
Ladies Toilet	90.78
Staff Toilet	81.10
Gent's Toilet	88.88
Passage	33.20
Service Room	60.20
Consultant Office	156.60
Cashier Room	51.30
Kitchen	263.00
Restaurant	1338.56
B. Tea Bazaar	
(Tea Boutique)	194.25
C. Tea Board Office	
Tea Board Mumbai I/c Room	110.00
Office Area	305.00
Conference room	420.69
Total	3360.00

Styled in a Victorian ambience with high ceilings wood finished aesthetic ambience gives the outlook of true traditional Indian culture. 'Tea Centre' has been standing for more than 60 years have proven their objective of promoting teas.



Figure 1 The Ambience of the Tea Centre

The main objective of the Tea Centre Mumbai is to promote the Indian Teas of different origin and varieties both in the Liquid as well as value added teas in packet forms. Food has been added to the menus in order to meet the requirement of the customer. The Centre was managed by different firms/ individuals in different years and it has become an iconic center to the location. The agreement to the last OMC was completed in the year 2015 and the Centre was thereafter closed for renovation and for want of new Operational Management Consultant.

3.2 Aims and Objective

The basic objective of the Tea Centre is to popularize the Indian Tea. This is to be done by serving tea in liquid form (hot & cold) and the value addition by way of offering package teas of all different varieties of Indian Teas and regions under a single platform. The value added packet tea sales shall be operated from a separate counter inside the Tea Centre (also termed as Tea Boutique). The center is to be managed in such a way that it will generate a considerable revenue that may be re-utilized for the promotion of Indian teas and meeting all other expenses arise out of the running of Tea Center.

3.3 EOI Processing Fees

A non-refundable processing fee for Rs 10000/- (Rupees ten thousand only) in the form of demand draft in favor of Tea Board Tea Fund Disbursement Account payable at Kolkata must be submitted mentioning Expression of Interest for the appointment of Operating Management Consultant for Tea Centre Mumbai. The EOI received without or with inadequate EOI Processing Fees shall be liable to get rejected.

3.4 Venue and Deadline for submission of proposal

The proposal, in its complete form in all respects as specified in EOI, must be submitted to the Secretary, Tea Board of India, 14 B.T.M Sarani (Brabourne Road), Kolkata 700001 within **18th December, 2018**. In exceptional circumstances and at its discretion Tea Board of India may extend the deadline for submission of proposals by issuing an amendment to be made available on the Tea Board of India website, in which case all rights and obligations of Tea Board of India and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

3.5 Validity of offer

The offer for EOI as per this document shall be valid for a period of 60 days initially from the date of uploading of the document which may be extended further if required by Tea Board of India

3.6. Terms of Reference/ Scope of Work

Tea Board of India proposes to engage an “Operational Management Consultant” on contract basis for a period of **5 (five) years** on **monthly remuneration** from the date of operation of the Tea Centre professionally on behalf of the Tea Board of India, which, may be extended on mutually agreed terms and could be terminated by giving 3 months prior notice in writing from either side. The terms of agreement are as follows.

- i. It will be the sole responsibility of the Operational Management Consultant to run the Tea Centre in the best interest of the Board by generating a minimum net income of **Rs. 5000000/- (Rupees fifty Lakhs only)** annually after payment of all overheads including the Firm's remuneration / Management Consultancy fees per annum keeping the minimum amount of Rs.50, 000, 00/- (Rupees fifty Lakhs) per annum. The Firm quoting less than Rs.50, 000, 00/- will be summarily rejected. **The amount quoted by the Firm will be considered for evaluation and the firm quoting the highest amount will be selected if he/they qualifies in the technical evaluation stage.**, e.g., if there are three technically qualified firms bidding Rs.60.00 lakhs, Rs. 70.00 Lakhs and Rs. 80.00 Lakhs. The firm bidding the Rs. 80.00 Lakhs will be selected. **However, if while preparing annual accounts, if the net profit shown by the firm after taking all the expenditure into account comes to less than the agreed amount, the firm will have to pay the agreed amount to Tea Board in spite of the loss. However, if the net income/profits of the firm exceeds the agreed amount then the excess profit above the agreed amount will shared between Tea Board and the Firm in the ratio of 50:50**

- ii. The net income quoted by the Firm has to be paid to Tea Board proportionately in each month within 7 days of each succeeding month. The Monthly payment by the 'Operating Management Consultant' to the Board will start from the date of commercial operation of the Tea Center.
- iii. The Operational Management Consultant shall ensure that the Mumbai Tea Centre is run as a "Center for excellence".
- iv. The Operational Management Consultant will **renovate** the Tea Centre at their own cost maintaining the aesthetic ambience that gives the outlook of traditional Indian culture before operationalize the Centre. The plan for such renovation shall have to be approved by the Competent Authority of Tea Board of India. The cost incurred on such renovation shall be borne by the consultant so selected. **No structural changes are allowed in any case.**
- v. It is the responsibility of the Operational Management Consultant to maintain the Centre in good condition and ambience throughout the period of their contract. The entire work of renovation shall be completed within **90 days** from the award of the contract, which may be extended with the prior approval of the Tea Board. The effective date for payment of proportionate amount of agreed net income shall start w.e.f 90 days from the date of agreement or operation of the Tea Centre whichever is earlier.
- vi. The renovation done by the Operational management consultant will be the property of Tea Board and no claim of any kind will be entrained at any stage even after end of contract or pre termination of the contract for breach of any terms of contract.
- vii. The Operational Consultant shall engage all such and personnel as may be deemed to be required by them so as to promote quality high value Indian Tea following statutory norms in this regard.
- viii. The Operational Management Consultant will prepare and maintain the daily accounts & Annual Accounts and all other financial requirement on behalf of Tea Board in the name of Tea Board.
- ix. It is the responsibility of the Operational Management Consultant to deposit all such taxes in time that is required for running the Tea Centre and the Tea Boutique.
- x. The Operational Management Consultant is responsible for fulfilling of all the statutory compliances that is required for the operation of the Tea Centre and Board will not be held responsible for non-compliances of any such norms.
- xi. The Operating Management Consultant will work for the Tea Board of India and will be allowed to use logo marks of its own along with the logo of Tea Board of India but only with the prior approval of the Tea Board.
- xii. The GST number obtained by the Tea Board of India - Tea Centre shall be used for all financial transactions.
- xiii. Menu shall include varieties of high – quality tea and snacks with serving food
- xiv. The Operational Management Consultant will promote the Teas of Indian Origin viz., Darjeeling, Assam, Nilgiris, Dooars- Terai, Kangra and other specialty teas
- xv. The Operational Management Consultant will strengthen and develop good relations with corporate sector by providing a dine-in cum meeting space at nominal/competitive price;
- xvi. Cost effective marketing strategy to promote the brand at all levels;
- xvii. Facilitating and designing cost effective promotion strategy for the promotion of the Tea Centre to achieve the desired/projected revenue & promotional targets.

- xviii. This will be an ongoing activity conducted by the consultant who will provide monitoring and reporting of any deviations in the implementation of the consultant's recommendations by Tea Centre staff.
- xix. The Operational Consultant shall provide a Security Deposit of **10% of the net income quoted for the entire period of contract i.e, five years** with Tea Board of India. Security deposit will be adjusted against any damages to premises/ equipment at the time of termination of the contract. Consultant should not claim any interest for the security money deposited with Tea Board.
- xx. Upon selection, an agreement is to be signed both by the Tea Board of India and the Operational Management Consultant.
- xxi. The Performance of the Tea Centre would be reviewed by the Tea Board of India periodically and as and when decided by the Tea Board. Upon violation of any of the contract terms and condition Tea Board shall be forced to review its contract with the Management Consultant.
- xxii. Tea Board of India reserves the right to terminate the agreement anytime during its operation by serving a prior notice of three months.
- xxiii. The annual account is computed for the financial year starting from 01st April of a year and ends 31st March of the next year. The Operational Management Consultant will submit the audited balance sheet immediately after completion of the financial year as per the requirement of the Board.
- xxiv. It is the sole responsibility of the consultant to deal with the complaint arising out while handling the Tea Centre in consultation with the representative of the Tea Board India.
- xxv. The opening and closing time of the Tea Centre may be decided by the "Operational Management Consultant" as per the existing local laws.
- xxvi. The consultant shall ensure to maintain the center in good ambience and in hygienic condition.
- xxvii. The Tea Centre will be under the administrative control of Tea Board India
- xxviii. All such existing kitchen equipment and other items (As is where Is condition) as per the list in Annexure -1 shall be provided by the Tea Board of India and it is the responsibility of the consultant to maintain all such material except the consumables in good running condition.
- xxix. Any other requirement of the infrastructure for operation of the Tea Centre shall be procured by the Operational Management Consultant at their own cost.
- xxx. The salary/wages of the staff engaged for the purpose of running the Tea Centre shall be paid by Operational Management Consultant and it is the sole responsibility of the consultant to ensure that the wages are at par with the BMC and shall be engaged only through registered agencies.
- xxxi. It is the sole responsibility of the consultant to ensure that the agencies supplying the manpower is registered with the government and is following all the norms envisaged under labour laws or any other compliances applicable under Central & State Government. The Board will not be responsible for absorption of any staff in Tea Board India so engaged by the consultant either temporarily or permanent. All the payments to the personnel engaged by the Operating Management Consultant is to be made by Cheque or through electronic mode of transfer.

3.6.1 INFRASTRUCTURE AVAILABLE:

- a. Space of 3050 sq.ft.approx with kitchen, store, lounge, Cash Counter etc.
- b. A boutique 200sq.ft. approx.for selling value added tea
- c. Existing Kitchen equipment
- d. Existing Furniture

All the existing furniture, tools and plants will be handed over to the consultant “as is where is” condition and it is the responsibility of the Operational Management Consultant to repair/renovate it after carrying out necessary stock taking

The Operational Management Consultant will suggest measures for improvement of implementation and monitoring mechanism that are in operation

3.7 Instruction to Consultant

3.7.1 The Expression of Interest is to be submitted in the manner prescribed below:

The technical bid and financial bid to be sealed in two separate envelopes super scribing as “Technical Bid” and “Financial Bid” and keeping these two envelopes in separate sealed envelope super scribing “EOI for appointment as Operational Management Consultant” for the Tea Center, Mumbai

- a) Applicant’s Expression of Interest as per Format 1
- b) Organizational Contact details as per Format 2
- c) Experience of the firm/individual/organization etc as per Format 3
- d) List of minimum three expert/consultants on payroll as per Format 4
- e) Financial strength of the firm/individual/organization as per Format 5
- f) Additional information as per Format 6
- g) Declaration as per Format 7
- h) Power of Attorney in favor of Authorized Signatory with long and short signatures of authorized person

3.7.2 EOI documents have been hosted on the website www.teaboard.gov.in and may be downloaded from the website

The bidders/interested firms are expected to examine all instructions, forms, terms and condition and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the bidder’s risk and may results in rejection of the proposal.

3.8 Qualification Criteria

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

Sr. No.	Eligibility Criteria	Documents Required
1	Government Firms/ Private Company in the field of running tea lounge/boutique etc	i. General Introduction of the Applicant, (CV) ii. Registered Address, telephone No., fax no. e-mail ID, website etc. iii. Authorized Contact Person with Designation and address including contact no. and e-mail ID. iv. Certificate of Registration (RC) or Certificate of Incorporation as applicable.
2	Minimum Annual Turnover of Rs. 10 crores each, in the last three Financial Years The Organization should be continuously profitable in last 3 Years	Certificate or Balance sheet & Profit (i) and loss account duly certified by CA for the last three financial years (ii) PAN Card, GST registration certificate or any other statutory document as applicable (iii) Income Tax returns of the last three Financial years
3	Should have successfully executed and completed minimum 03 similar projects of tea lounge or tea boutique.	Self-attested document indicating Existing and completed project of tea lounge or tea boutique.
4	Shall have expertise on different variety of teas and its preparation	CV supported with certificates or shall perform a demo at the time of final selection
5	The applicant company should not have been blacklisted by any Central Govt./State Govt./PSU/Govt. bodies	Certificate signed by the authorized signatory

3.9 Evaluation Criteria and method of Evaluation

- a) Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted
- b) **The technical qualification will be on the basis of Para 3.8 (Qualification Criteria). For Firms those who will qualify technically, only their price bid will be opened and the firm quoting the highest value (Format -8) of net income payable to Tea Board will be awarded the consultancy contract.**

3.10 Response

3.10.1 The applicant must ensure that their EoI is submitted as per the formats attached with the documents. Special comments on the objectives and scope of the service/work projected in the enquiry may also be submitted along with the offer

3.10.2 Application in sealed cover scribed as “EOI for appointment as Operational Management Consultant” for the Tea Center, Mumbai

3.11. Conflict of Interest

3.11.1 Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform the Competent Authority of Tea Board of India, detailing the conflict in writing as an attachment to this Bid

3.11.2 Tea Board of India will be the final arbiter in cases of potential conflicts of interest. Failure to notify Tea Board of India of any potential conflict of interest will invalidate any verbal or written agreement

3.11.3 A conflict of interest is where a person who is involved in the procurement has or may be perceived to have a personal interest of ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid Process

3.12 Condition under which EOI is issued

The EOI is not an offer and is issued with no commitment. Tea Board of India reserves the right to withdraw EOI.

3.13 Last date of submission of EOI:

The last date of submission of EOI is **18th December, 2018 at 15:00 Hrs**, Bid Opening Date & time is **18/12/2018 at 16:00 Hrs**

3.14 FORMATS FOR SUBMISSION

FORMAT -1

In the letter head of the applicant

Applicant's Expression of Interest

To,
The
Secretary,
Tea Board of India,
14 B.T.M Sarani (Brabourne Road),
Kolkata -700 001
West Bengal

Sub.: Submission of Expression of Interest for Appointment of “Operational Management Consultant” on Contract Basis for running Tea Board of India - Tea Centre at Mumbai

Dear Sir,

In response to the Invitation for Expression of Interest for Appointment of “Operational Management Consultant” on Contract Basis for running Tea Board of India - Tea Centre at Mumbai published in the Board's website under File Ref.No. 14 (01)/Prop/2008/ Part 1 dated _____, We would like to express interest for appointment as OMC. As instructed we are attaching 2 sets of the following documents in separately sealed envelopes and one soft copy

1. Organizational details (Format-2)
2. Experience in related fields (Format -3)
3. List of experts/consultants on payroll at least 3 (Format-4)
4. Financial Strength of the organization/firm (Format-5)
5. Additional Information (Format – 6)
6. Declaration (Format – 7)
7. Format – 8 (Financial Bid)

Enl. As stated

Yours faithfully,

Authorized signatory

FORMAT – 2

Sl.No.	Organization/Firm/Individual etc., contact details with quote	
1	Name of the Applicant	
2	Main areas of business	
3	Details of the applicant	
4	Whether the firm has been blacklisted by any Central/State Government/PSU/Autonomous bodies, if Yea, details thereof	
5	Registered Office	
6	Branch Office	
7	Contact Person Name	
8	Contact Details Phone/ E-mail Website	
9	GST Registration	
10	Last three year audited balance sheet	
11	Expected monthly remuneration in Indian rupees (only for reference)	

Enclose

Copy of certificate of incorporation
Copy of Article of Association in respect of 3 above
Undertaking in respect of 4 above
Copies in respect of 9 & 10 above

Authorized Signatory
Full Name with date
Stamp

FORMAT –3

Experience in related Field					
Overview of the past experience of the Agency/Firms/Individuals etc.,					
Sl.No.	Items	Number of assignments during the last 5 years	Order Value of each assignment/work in Lakhs of Rs. (Enclose copy of each order)	Mention the name of client/ organization (Enclosed completion certificates)	Remarks
I	Experience of assignment of similar nature with Pvt. Sector				
II	Experience in carrying out similar assignments in Government/ Autonomous bodies/ public sector				

Authorized Signatory
Full Name with date
Stamp

FORMAT –4

List of experts/consultants on Payroll (at least 3)				
Sl.No.	Name	Designation	Qualification	Relevant Experience

Authorized Signatory
Full Name with date
Stamp

FORMAT –5

Financial Strength of the Agency/Firms/Organization/Individuals etc.,						
Sl.No.	Financial Year	Whether profitable Yes/NO	Annual profit (in crores of Rs.)	Net (in crores of Rs.)	Overall annual turnover (in crores of Rs)	Annual turnover from only consultancy services rendered in India (in crores of Rs.) [Only for the reference purpose]
1	2014-15					
2	2015-16					
3	2016-17					
Note: Please enclose auditor's certificate in support of your claim						

Authorized Signatory
Full Name with date
Stamp

FORMAT –6

Additional Information		
List of all enclosures related to the previous sections		
Sl.No.	Description	No. of pages
2	Additional information to support the eligibility (not more than 2 pages)	

Authorized Signatory
Full Name with date
Stamp

FORMAT –7

In the letter head of the applicant

To,
The
Secretary,
Tea Board of India,
14 B.T.M Sarani (Brabourne Road),
Kolkata -700 001
West Bengal

Sub.: Declaration

Sir,

With reference to the EOI ref.No. _____ dated _____ we hereby confirm that we are interested in competing for the appointment of “Operational Management Consultant” on Contract Basis for running Tea Board of India - Tea Centre at Mumbai.

All the information provided herewith is/are genuine and accurate

In case of any of the information found incorrect at any stage of the contract, the contract shall be terminated

Authorized Signatory
Full Name with date
Stamp

FORMAT – 8

(TO BE SUBMITTED IN DUPLICATE IN THE LETTER HEAD OF THE FIRM/UNIT IN SEALED ENVELOPE QUOTING “FINANCIAL OFFER- MINIMUM NET ANNUAL INCOME PAYABLE TO TEA BOARD)

Name Of The Applicant/Firm/Agency	
Minimum Net Annual Income payable to Tea Board in INR after payment of all overheads expenditure, Firm Remuneration /Consultancy fees etc.,	

(Authorized Signature with Seal of the Firm)
Date :

ANNEXURE - 1						
	Kitchen Items					
1	Dinner Plate	45		36	Steel Tins	12
2	Quarter plate	61		37	Aluminium Handi	4
3	Saucer	38		38	Steel Plates	14
4	Tea Cup	25		39	Kullad	29
5	Tea Pot Big	0		28	Desert spoons	60
6	Tea Pot Big (Glass)	1		29	Desert forks	42
7	Table spoon	49		30	Desert knives	101
8	Table Fork	39			Other Items	
9	Soup spoon	30		1	Kitchen exhaust fan	2
10	Tea Spoon	64		2	CCTV Camera with system (GH Trans)	1 set
11	Sugar pot	20		3	Plastic chair	35
12	Calling Bell	7		4	Plastic table	7
13	Salt & Pepper sets	24		5	DVD Player	1
14	Water glass	67		6	Photo frame	4
15	Ice Tea Glass	24		7	Ladder	1
16	Finger bowl	16		8	Music System(1amp,ceiling sp 10,1/sp 2)	1
17	Grinder	1		9	AC Unit (7.5 T. 2 Nos & 5 T. 1 No.	3
18	Godrej freeze	1		10	Sink Double Tub SS 48x24x35	1
19	Soup bowl	31		11	Electric Kettle	2
20	Desert bowl	39		12	Deep Freezer	1
21	Ice-cream bowl (steel)	12		13	Sandwich griller	1
22	Biryani handi	6		14	Water Boiler 2 nos (15 L- 14"x22"dia)	1
23	Indian Veg Dish (Small)	18		15	Fly killing machine	1
24	Indian Veg Dish (big)	2		16	Electric hotplate (Johnson coil)	1
25	Pasta Plate	12		17	Chairs (service)	53
26	Party Glass	19		18	Tables (service)	20
27	Tissue Folder	20		19	Sofas (service)	27
28	Service Spoon	13		20	Tea Testing Tables	4
29	Service fork	5				
30	Table knife	43				
31	Water jug	4				
32	Big Handi	7				
33	Steel Bowls	16				
34	Big Spoon	5				
35	Steel Spoons	2				