




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 27.11.2024

OFFICE MEMORANDUM NO. 109/2024

Based on the request made by Shri Pranith Thapa, Development Officer, attached to the Board's Office, Mumbai, the undersigned is directed to state that the competent authority has been pleased to accord approval for allotment of one room with attached bathroom and dining space, one kitchen in respect of the Board's Guest House, Mumbai which was previously allotted in favour of previous In-charges of the Board's Office, Mumbai, in favour of Shri Thapa, Development Officer w.e.f. 01.12.2024 with the following conditions :-

1.	He will not be eligible to draw the benefit of his admissible HRA ;
2.	He has to pay license fee @ Rs. 210/- per month for such accommodation per month ;
3.	He has to pay electricity charges per month as per actual meter reading of sub-meter to be installed by Tea Board ;
4.	He has to bear the cost of gas cylinder to be consumed by him ;
5.	He has to shift the coloured TV with cable connection, Refrigerator etc. as already installed in the said portion to the appropriate place for common uses of all allottees ;
6.	He will abide by the rules and regulation of the Govt. of Maharastra to be issued from time to time and also maintain proper discipline during his stayal in the Board's Guest House, Mumbai ;
7.	He should use the said portion purely for his residential purpose ;
8.	He will vacate the said portion immediately, if required by Tea Board in the exigencies of Board's work and on administrative reasons ;


(Dr. Rishikesh Rai)
Secretary (In charge)

Distribution :-

1.	Shri Pranith Thapa, Development Officer, <u>Tea Board, Mumbai</u>	For his necessary compliance of the conditions as mentoned against Sl. Nos. 3 to 7 above.
2.	FA & CAO	
3.	DDTP (ND & JB)	
4.	A. O (I/C) (JAG & TM)	With the request to realise the required amount from the salary of Shri Pranith Thapa, DO, Mumbai on regular basis w.e.f. 01.12.2024 until further orders.
5.	P.As to Dy. Chairman, FA & CAO & Secretary	
6.	I.T. Cell	With the request to upload in Board's website.
7.	Estt. Branch	With spare copies.

Ref. File No. 28(4)/Estt/80/Part-II