



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated 21.06.2026

OFFICE ORDER No. 30/2026

The undersigned is directed to state that the Competent Authority has been pleased to accord approval towards operation of the CCTV System, Biometric Attendance System, and UPS installed at the Tea Board, Head Office, Kolkata shall remain operational on a 24x7 basis in order to ensure proper security surveillance, uninterrupted attendance monitoring, and continuous power backup support at the office premises.

Amrita Chakraborty

(Dr. Amrita Chakraborty)
Secretary (I/C)

Distribution:-

1.	All HoD's in Board's H.O, Kolkata (except Dy. Chairman & Secretary)	With the request to circulate it amongst all officials/officers working under them.
2.	P.As to Dy. Chairperson/Secretary/FA & CAO	
3.	FAO & Estate Officer I/C	With the request to display in Notice Board.
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5.	T.B.E.A.	
6.	Establishment Branch	(With spare copies)

Ref. File No. SO-BUIL0HOB0D/2/2026-Security