




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 07.02.2024

OFFICE ORDER NO. 02/2024

The undersigned is directed to state that in the exigencies of Board's work and on administrative requirement, the competent authority has been pleased to entrust the charge of Executive Director, Tea Board, North-East Zonal Office, Guwahati in favour of Shri K.C. Baishya, Deputy Director of Tea Development, Tea Board, Zonal Office, Guwahati in addition to his own duties, during the period of Maternity Leave from 05.02.2024 to 28.02.2024 and Child Care Leave from 29.02.2024 to 28.04.2024 to be availed by Smt. Arunita Phukan Yadav, IRS (C&CE:2011).

However, Shri Baishya, DDTD will not be eligible for any financial benefit for holding of such additional charge of Executive Director, Tea Board, Guwahati.


(Dr. Rishikesh Rai)
Secretary (I/C)

Copy to :-

1.	Smt. Arunita Phukan Yadav, IRS (C&CE:2011), Tea Board, N.E. <u>Zonal Office, Guwahati</u>	With the request to please hand over the charge of Board's North-East Zonal Office, Guwahati to Shri K.C. Baishya, DDTD under intimation to the Board's Head Office, Kolkata.
2.	Shri K.C. Baishya, DDTD, <u>Tea Board, Guwahati</u>	With the request to please take over the charge of Board's North-East Zonal Office, Guwahati from Smt. Arunita Phukan Yadav, IRS (C&CE:2011), Executive Director, Tea Board, Guwahati under intimation to the Board's Head Office, Kolkata.
3.	Smt. Anjali Anand, Under Secretary to the Govt. of India, MOC&I, Govt. of India, New Delhi	
4.	Executive Director, Tea Board, Coonoor	
5.	Director of Tea Development	
6.	FA & CAO	
7.	All Regional/Sub-Regional Offices of the Board	
8.	AACO (JAG/SG)	
9.	P.As to Dy. Chairman & Secretary	
10.	IT Cell	With the request to upload in Board's website
11.	TBEA	
12.	Estt. Branch	With spare copies.

File No. Estt/PR/Y-17/Leave