



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

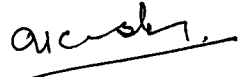
**Dated : 05.01.2023**

**OFFICE ORDER NO. 02/2023**

Consequent upon transfer of Shri Abhishek Sharma, ADTD, Head Office, Kolkata to Board's Regional Office, Jorhat and in exigencies of the Board's work and on administrative requirement, the undersigned is directed to state that Shri Asish Deb, Assistant Statistical Officer, Head Office will henceforth look after the duties and responsibilities of Assistant Secretary and Estate Officer, Tea Board, Kolkata in addition to his own duties of Statistics Branch, Head Office without any additional pay benefits with immediate effect purely on ad-hoc basis, till such time the post of Assistant Secretary/Estate Officer is filled up on regular basis or until further orders, whichever is earlier.

Separate order on administrative/financial powers to be delegated to Shri Asish Deb, ASO for discharging his duties as Assistant Secretary, Tea Board will be issued in due course.

This issues with the approval of Deputy Chairman.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

Distribution :-

1.	Shri Asish Deb, ASO, Head Office, Kolkata	With the request to please take over the charge of Assistant Secretary and Estate Officer from Shri Abhishek Sharma, ADTD as early as possible.
2.	Shri Abhishek Sharma, ADTD, Head Office, Kolkata	With the request to please hand over the charge of Assistant Secretary and Estate Officer to Shri Asish Deb, ASO as early as possible.
3.	All HoD's in Board's Head Office, Kolkata (excepting Dy. Chairman)	
4.	Executive Director, Coonoor & Guwahati	
5.	All Regional/Sub-Regional Offices of the Board	
6.	Secretary to Dy. Chairman	
8.	PA to FA&CAO/DTD/Secretary	
9.	IT Cell	For uploading on the website.
10.	TBEA	
11.	Estt. Branch	With spare copies.
12.	File No. 11(26)/Estt/81	For record.

Ref. File No. 2(1)/Estt/2015/Part-II