



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 16.01.2023

OFFICE ORDER NO. 04/2023

In partial modification of the previous Office Order No. 43/2018 dated 24.12.2018, the undersigned is directed to state that it has been decided by the competent authority that the process for forwarding of all applications on deputation and/or recruitment in outside department as was delegated to the Board's local offices against Sl. No. 1 of the Office Order under reference will henceforth centrally be dealt in Board's Head Office, Kolkata with immediate effect.

However, the other administrative powers as were delegated vide Office Order under reference to the local offices will remain unchanged until further orders in this regard.

(Dr. Rishikesh Rai)

Secretary (In charge)

Distribution :-

1.	Executive Director, Coonoor & Guwhati	With the request to please bring the contents of this Office Memorandum amongst all concerned working under them.
2.	DDTD, Siliguri, SO (NWI), New Delhi, In-charge, Palampur & In-charge, Mumbai	
3.	All HoDs in Board's Head Office, Kolkata (excepting Dy. Chairman)	
4.	FA & CAO	
5.	Secretary to Dy. Chairman	
6.	P.As to FA & CAO & Secretary	
7.	File No. 7(1)/Estt/89/Part-II	
8.	I.T. Cell	With the request to upload in Board's website.
9.	TBEA	
10.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2015/Part-II