



टी बोर्ड भारत TEA BOARD INDIA
14, बी. टी. एम. सारणी (ब्रेबोर्न रोड), कोलकाता 700001
14, B. T. M. SARANI (Brabourne Road), Kolkata 700 001
वाणिज्य एवं उद्योग मंत्रालय के अंतर्गत, वाणिज्य विभाग, भारत सरकार
Under Ministry of Commerce & Industry, Department of Commerce, Government of India
www.teaboard.gov.in

Dated : 22.04.2026

OFFICE ORDER NO. 19/2026

Further to this Office Order No. 07/2025 dated 06.03.2025, the undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri C.Bharathiraja, FAO attached to Licensing Section, Head Office, Kolkata will hold the additional charge of Estate Officer, Head Office, Kolkata in his existing capacity and basic pay in addition to his normal duties of Licensing Section without any additional financial benefit with immediate effect until further orders.

In order to run the daily activities of the Security Section of Board's Head Office, Kolkata, in exercise of the power conferred upon him under By-Law 46 of the Tea Board By-Laws, 1955, Deputy Chairman, Tea Board has also been pleased to delegate the following financial powers in favour of Shri C.Bharathiraja, FAO attached to Board's Head Office, Kolkata:-

1.	Sanctioning Power	Upto Rs. 5,000/- on any single item.
2.	Imprest Holding Power	Rs. 20,000/-

However, he will maintain Imprest Account of Security Section complying the provisions of Tea Act, 1953, Tea Rules, 1954, Tea Board By-Laws, 1955 including other decisions of the Executive Committee/Board. Further, he is also hereby advised to follow GFR norms for financial discipline, prudent financial management.

This issues with the approval of Deputy Chairman and comes into force with immediate effect.

Amrita Chakraborty
(Dr. Amrita Chakraborty)
Secretary (I/C)

Distribution :-

1.	Shri C.Bharathiraja, FAO, Head Office, Kolkata	Please take the charge of Estate Officer, HO including Imprest Account from Shri Ashis Deb, ASO as early as possible under intimation to Estt. Branch, HO.
2.	Shri Ashis Deb, ASO & Estate Officer I/c, Head Office, Kolkata	Please hand over the charge of Estate Officer, HO including Imprest Account to Shri C.Bharathiraja, FAO as early as possible under intimation to Estt. Branch, HO. Further, he is requested to report to Statistician In-charge, HO upon completion of handing over the charge of Estate Officer.
3.	Controller of Licensing In-charge, HO	For information please.
4.	Statistician In-charge, HO	Please intimate the date of joining of Shri Ashis Deb, ASO in the Statistics Branch, HO to the Estt.Branch, HO as early as possible.
5.	All HoD in Head Office (except Dy. Chairman)	
6.	Accounts Officer (Pay)	
7.	PA to Dy. Chairman/FA&CAO/DTD/ Secretary	
8.	IT Cell	Please upload in the Board's website.
9.	Estt Branch	With spare copies.

File No. 2(1)/Estt/2024/Part-I