



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 19.01.2023

OFFICE ORDER NO. 06/2023

Further to the Office Order No. 02/2023 dated 05.01.2023, the undersigned is directed to state that in exercise of the power conferred upon him under By-Law 46 of the Tea Board By-Laws, 1955, Dy. Chairman, Tea Board has been pleased to delegate the following financial powers in favour of Shri Asish Deb, Assistant Statistical Officer, attached to the Board's Head Office, Kolkata who has been assigned to look after the duties and responsibilities of post of Estate Officer as an In-charge on ad-hoc basis :-

1.	Sanctioning Power	Upto Rs. 5,000/- on any single item.
2.	Imprest Holding Power	Rs. 20,000/-

He will maintain the Imprest Account of Security Section and also comply with the provisions of the Tea Act, 1953, Tea Rules, 1954, Tea Board By-Laws, 1955 including other decisions of the Executive Committee/Board.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri Asish Deb, Estate Officer (I/C), Tea Board, Kolkata.	
2.	F.A & C.A.O.	
3.	Accounts Officer	
4.	Secretary to Dy. Chairman/P.As to Secretary & FA & CAO	
5.	IT Cell	With the request to upload in Board's website.
6.	TBEA	
7.	Estt. Branch	With spare copies.

Ref. File No. 7(1)/Estt/2019/Part-III