



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 07.08.2026

OFFICE MEMORANDUM NO. 93/2026

The undersigned is directed to state that in exigencies of Board's work and on administrative requirement, Shri K.Vivek, Factory Advisory Officer attached to Board's Siliguri Office has been transferred to Board's Head Office, Kolkata in his existing capacity and basic pay with immediate effect.

Further, in suppression of earlier orders regarding functioning of QCL, Siliguri, the undersigned is directed to state that, Dr. Anirban Basu Majumder, Project Director, DTR&DC, Kurseong shall henceforth look after both the Quality Control Laboratory (QCL), Siliguri and DTR&DC, Kurseong, without any financial benefit, till further orders. Dr. A.Basu Majumder, Project Director will report to Director (Research) for day to day activities of DTR&DC, Kurseong and QCL, Siliguri. Separate order regarding financial and administrative powers in favour of Dr. Anirban Basu Majumder, Project Director for smooth functioning of QCL, Siliguri will be issued in due course.

Shri K.Vivek, Factory Advisory Officer is eligible for admissible Transfer Grant, TA, Joining Time etc. as per rules.

Amrita Chakraborty

(Dr. Amrita Chakraborty)
Secretary In-charge

Distribution:

1	Shri K.Vivek, FAO, Siliguri	Please join Head Office, Kolkata on transfer as early as possible and hand over the charge of QCL, Siliguri to Dr. A.Basu Majumder, Project Director as the earliest.
2	DDTD, Siliguri	With the request to release Shri K.Vivek, FAO from RO, Siliguri for enabling him to join in the Head Office, Kolkata under intimation to the Estt. Branch, HO as early as possible.
3	Dr. Anirban Basu Majumder, Project Director, DTR&DC, Kurseong	For perusal and necessary action, as well as take over the charge of QCL, Siliguri from Shri K.Vivek, FAO at the earliest under intimation to Head Office, Kolkata.
4	Executive Director, Coonoor	For information please.
5	Executive Director, Guwahati	For information please.
6	Director (Research)	For information and necessary action please.
7	Dy. Director (Hindi)	For Hindi version please.
8	All HoDs in Head Office, Kolkata (except Dy. Chairman)	For information please.
9	PA to Dy. Chairman/Secretary	
10	IT Cell	Please upload in the Board's website.
11	TBEA	
12	Estt. Branch	With spare copies.

File No. 2(1)/Estt/2024/Part-I