



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 16.08.2021

OFFICE MEMORANDUM NO. 68/2021

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement Shri Subodh Das, MTS attached to Security Section of Board's Head Office, Kolkata is hereby engaged for works related to file/letters/correspondences movements and other miscellaneous works related to Security Section as assigned by the Estate Officer from time to time.

Shri Subodh Das, MTS is hereby advised to report to Estate Officer immediately for his new work allocation in the Security Section.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri Subodh Das, MTS, Security Section, Kolkata	For compliance.
2.	F.A & C.A.O.	For information please.
3.	Estate Officer	For information and necessary action please.
4.	Secretary to Dy. Chairman	
5.	PA to FA&CAO and Secretary	
6.	Secretariat Branch	
7.	I.T. Cell	With the request to upload in the Board's website.
8.	TBEA	
9.	Estt. Branch	With spare copies.

Ref. File No. 2(1)/Estt/2015