



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated:29.04.2022

OFFICE MEMORANDUM NO.42/2022

The undersigned is directed to state that in exigencies of Board's work and on administrative requirement, the following staff members posted in the Board's different Offices are hereby advised to look after the additional works as mentioned below in their existing capacities and basic pay with immediate effect.

Sl. No.	Name and designation	Present Place of posting	Remarks
1	Shri Phuri Sherpa, Development Officer, DTR&DC	DTR&DC, Tea Board, Kurseong	He will hold the additional charge of DTR&DC, Kurseong in addition to his normal duties until further orders and should take charge from Dr. Anirban Basu Majumdar, Research Officer immediately. He is not eligible for any additional pay benefit for looking after the works of DTR&DC.
2	Shri Manoj Kumar Mahato, Development Officer	RO, Tea Board, Islampur	He will hold the additional charge of SRO, Tea Board, Thakurganj (Bihar) in addition to his normal duties of Islampur Office until further orders. He is eligible for admissible TA/DA as per rules.


(Dr. Rishikesh Rai)
Secretary (I/c)

Distribution:

1	Shri Phuri Sherpa, Development Officer, DTR&DC, Kurseong	With the request to take over the charge of DTR&DC, Kurseong from Dr. Anirban Basu Majumdar, Research Officer, QCL immediately under intimation to Head Office.
2.	Dr. Anirban Basu Majumdar, Research Officer, QCL	With the request to please hand over the charge of DTR&DC, Kurseong to Shri Phuri Sherpa, Development Officer immediately under intimation to Head Office.
3.	Shri Manoj Mahato, Development Officer, Islampur	For compliance.
4.	Deputy Director of Tea Development, Tea Board, Siliguri	For necessary action.
3	DTD	For kind information.
4	FA & CAO	
5	Director (R)	For necessary action.
6	Secretary to Dy. Chairman	For kind information.
7	PA to FA&CAO/Secretary's Personal Section	
8	IT Cell	With the request to upload in Board's website.
9	TBEA	
10	Estt. Branch	With spare copies.

File No.2(1)/Estt/2015/Part