



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated 17.08.2021

OFFICE MEMORANDUM No.71/2021

The undersigned is directed to say that in terms of the Office Memorandum No.12/13/2016-JCA-2 dated 11th August, 2021 issued by Ministry of Personnel, Public Grievances & Pensions (Department of Personnel & Training) Establishment (JCA-2 Section), New Delhi and Notification No.2365-F(P2) dated 13th August, 2021 issued by the Principal Secretary, Finance Department, Government of West Bengal, all the offices of Tea Board in West Bengal shall remain closed on Friday, the 20th August, 2021 on account of Muharram instead of 19th August, 2021.

As per above mentioned Office Memorandum of DoPT, Head of Offices for other offices can decide the date, depending upon the decision of the concerned State Government.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1	All HoDs in Board's HO, Kolkata (except Dy. Chairman & Secretary)	With the request to circulate it amongst officials working under them
2	FA & CAO	
3	Executive Directors, Coonoor/Guwahati	
4	All Zonal/ Regional offices of the Board	
5	IT Cell	With the request to upload in the Board's website.
6	Secretary to Deputy Chairman	
7	PA to FA&CAO/Secretary's Personal Section	
8	Secretariat Branch	
9	TBOA/TBEA	
10	Establishment Branch	With spare copies

Ref. No.9(1)/Estt/2016/Part-I/