



**TEA BOARD**  
**14, Biplabi Trailokya Maharaj Sarani**  
**Kolkata – 700001**

**Dated: 20.04.2026**

**OFFICE MEMORANDUM NO. 53 /2026**

The undersigned is directed to state that in exigencies of Board's work and on administrative requirement, Shri Kajal Halder, Plumber attached to Board's Siliguri Office has been transferred to Board's Head Office, Kolkata in his existing capacity and basic pay with immediate effect.

He is not eligible for admissible Transfer Grant, TA, Joining Time etc.

*Amrita Chakraborty*  
(Dr. Amrita Chakraborty)  
Secretary In-charge

**Distribution:**

1	Shri Kajal Halder, Plumber, Siliguri	For compliance.
2	DDTD(Siliguri)	With the request to release Shri Kajal Halder, Plumber for joining in Head Office, Kolkata under intimation to the Estt. Branch, HO as early as possible.
3	Assistant Secretary	For perusal and necessary action please.
4	Estate Officer In-charge	For perusal and necessary action please.
5	Dy. Director (Hindi)	For Hindi version please.
6	All HoDs in Head Office, Kolkata (except Dy. Chairman)	
7	PA to Dy. Chairman/Secretary	
8	IT Cell	Please upload in the Board's website.
9	TBEA	
10	Estt. Branch	With spare copies.

**File No. 2(1)/Estt/2024/Part-I**