



टी बोर्ड भारत Tea Board India

14, बी.टी.एम सरनी (ब्रेबोर्न रोड) कोलकाता 700 001

14, B.T.M Sarani (Brabourne Road) Kolkata 700 001

www.teaboard.gov.in

Ref. No. LC-TMCO/3/2026-Licensing/1401

Dated: 22/10/2026

Notification

In order to align with the Government of India's "Ease of Doing Business" (EoDB) initiatives and to facilitate the Indian tea industry's target of achieving 2,000 million kg of tea production by the year 2030 and in suppression of the Circular No.12(17)/LC/2008/ Part-III dated 28.01.2021, Notification No.12(17)/ LC/2008/ Part III dated 04.01.2022 and Corrigendum No.12(17)/ LC/ 2008/ Part-III dated 04.04.2022, the revised guidelines for granting No Objection Certificates (NOC) and Registration Certificates (RC) for setting of new tea factory and expansion of existing capacity for North India and South India respectively are as follows:

A: For setting of New Tea Factory

1. The methodologies relating to "saturated zones", 30 km radius assessment and the "Accelerated Scheme" are hereby dispensed with.
2. Henceforth, NOC for establishment of new tea factories having an annual manufacturing capacity up to 5 lakh kg (5,00,000 kg) shall be issued only for factories proposed to manufacture Orthodox, Green, White, Oolong or Specialty Teas.
3. All applications for NOC and Registration Certificate (RC) shall be submitted online through the Tea Board's online portal <https://onlineapps.teaboard.gov.in/> to ensure a paperless, single- point clearance mechanism.
4. The NOC for establishment of a new tea factory shall remain valid for a period of three years, within which the applicant shall complete the construction of the factory and installation of machinery and thereafter apply for the final Registration Certificate (RC). No further extension of the validity of the NOC shall be granted.

B: Performance based Capacity Enhancement

1. The applicant factory, in case of being a BLF, must demonstrate that it has paid a green leaf price equal to or greater than the district average green leaf price for its teas over the last 1 (one) year.
2. The applicant shall be eligible for consideration only if the applicant has complied with the Tea Board's directives regarding the mandatory sale of tea through public auction, i.e., 100% of the dust-grade tea manufactured during a calendar year in its manufacturing units located in North India and 50% of the total tea manufactured during a calendar year in its manufacturing units located across India.

3. Applications meeting these benchmarks will be processed in a fast-track mode review without the need for a physical field survey.

C. Ancillary conditions: All applicants securing NOCs or RCs under these revised guidelines must adhere strictly to the following operational standards:

1. File online returns regularly as per the provisions of the Tea (Marketing) Control Order, 2003.
2. The applicant remains solely responsible for maintaining the quality of green leaf and made tea.
3. The Board shall draw Made Tea samples quarterly (at least 4 samples annually per unit) for checking compliance of FSSAI parameters/standards including banned pesticides at any NABL accredited laboratories enlisted with Tea Board India.
4. In the event of non-compliance with FSSAI standards, the unit will face suspension of its Registration Certificate as per the provisions under the Tea (Marketing) Control Order, 2003
5. The onus of truthfulness lies entirely with the applicant. If a NOC or RC is found to have been obtained via false declarations or fabricated data, the Board retains the right to cancel or suspend the NOC/RC under the provisions of the relevant Control Order.
6. The Company shall provide a declaration in its letterhead stating that, once the Registration Certificate (RC) is issued by the Tea Board for manufacturing Orthodox, Green, White, Oolong, or Specialty Teas, the said tea factory shall not be converted into a CTC tea factory for a period of **15 (fifteen) years** from the date of issuance of the RC.

D. This notification and the procedures outlined herein will come into effect within 02 weeks from the date of the issuance of this circular.

E. The applications already in the pipeline/submitted to Tea Board for issuance of NOC/RC for the manufacture of CTC, Orthodox, Green, White, Oolong, or Specialty Teas shall be considered by the Board.

F. No fresh applications for the issuance of NOC/RC for the manufacture of CTC tea shall be entertained from the date of implementation of these guidelines.

G. However, the fresh application for issuance of NOC/RC for manufacturing CTC tea may be considered in due course, subject to a comprehensive block-wise assessment of green leaf availability vis-à-vis the total installed factory capacity and the corresponding made tea production in the region.

This is issued with the approval of the Competent Authority.


(Samresh Mondal)
Controller of Licensing

Application for submission of Expression of Intent (Eoi) for setting up of a new Tea Manufacturing Unit

	Description	Remarks
1	Name of the applicant (in block letters)	
2	Mailing address of the applicant with PIN code	
2A	E-Mail ID	
2B	Telephone & Mobile Number	
3	Name and address of the Proposed manufacturing unit	
4	Status of the applicant	Public Ltd/ Pvt. Ltd/ Partnership/ Proprietorship/ Co-operative/ SHG of STGs
4A	Type of Factory	Estate/ Bought Leaf
4B	Type of tea to be Produced	Black (Orthodox)/ Green/ White/ Oolong/ Specialty tea
4C	List of proposed Machinery and equipment conforming to standard prescribed by Tea Board along with the installed capacity.	
4D	Proposed factory machinery layout	
4E	Annual capacity of Production (in kgs)	

Certified that I/We, have read and understood the Tea Act 1953, the Tea (Marketing) Control Order -2003, the relevant rules and regulations of the FSSAI and other rules and regulations imposed by the other Departments of the Local, State and Central Governments and I/We, hereby undertake to comply and abide by all the rules and regulations for availing the No-Objection for setting up the factory.

Name & Signature of the applicant(s) with date

Issue of Letter of No Objection (NOC) for setting up of a new Tea Manufacturing Unit

The No objection Certificate (NOC), will be issued to enable the applicant to commence and complete the construction of the factory and installation of all machinery items. The NOC does not guarantee that on completion of construction, the applicant shall be provided with registration under TMCO, if Board is of the opinion that the factory has been constructed by violating the prescribed norms.

No Objection Certificate (NOC)

File No:

Date:

To,

Sir/ Madam,

With reference to your application dated....., expressing your intent to set up a new tea processing unit at Vill:..... P.O..... : Dist: State:....., this is inform you that based on the particulars submitted by you, Tea Board has no objection of your setting up of a new tea processing unit (Estate/ BLF) at the above mentioned address with a proposed installed capacity of..... kgs per annum.

This NOC is issued to recognize the intent of setting up the new factory by you and it has no guarantee that the registration of the tea factory would be given by default in case you fail to comply with the conditions prescribed by Tea Board from time to time.

This NOC does not confer the applicant any right whatsoever as regards to right over the plot of land and factory in question. This NOC does not exempt the applicant from getting all the statutory clearances from the local/ state and central government.

This NOC is valid for a period of 36 months from the date of issue to enable you to complete the construction of factory and installation of machineries. No further time extension shall be granted thereafter. On completion of the activities you must apply to Tea Board for grant of TMCO registration as per form A prescribed under the Tea (Marketing) Control Order, 2003.

Yours faithfully,

Application for submission of Expression of Intent (Eoi) for Capacity enhancement of existing factory

	Description	Remarks
1	Name of the applicant (in block letters)	
2	Mailing address of the applicant with PIN code	
2A	E-Mail ID & Mobile Number	
3	Name and address of the Proposed manufacturing unit	
4	Status of the applicant	Public Ltd/ Pvt. Ltd/ Partnership/ Proprietorship/ Co-operative/ SHG of STGs
4A	Type of Factory	Estate/ Bought Leaf
4B	Type of tea to be Produced	Black (Orthodox)/ Green/ White/ Oolong/ Specialty tea
4C	RC No. in case of existing factory	
4D	Annual capacity of Production (in kgs)	
6	Proof of payment of green leaf price equal to or greater than district average price for last 1 (one) year	
7	Participation of Dust-Grade Teas in Public Auction	100% for North India 50% for South India

Certified that I/We, have read and understood the Tea Act 1953, the Tea (Marketing) Control Order -2003, the relevant rules and regulations of the FSSAI and other rules and regulations imposed by the other Departments of the Local, State and Central Governments and I/We, hereby undertake to comply and abide by all the rules and regulations for availing the No- Objection for setting up the factory.

Name & Signature of the applicant(s) with date

Issue of Letter of No Objection (NOC) for Capacity enhancement of existing factory

The No objection Certificate (NOC), will be issued to enable the applicant to commence and complete the construction of the factory and installation of all machinery items. The NOC does not guarantee that on completion of construction, the applicant shall be provided with registration under TMCO, if Board is of the opinion that the factory has been constructed by violating the prescribed norms.

No Objection Certificate (NOC)

File No:

Date:

To,

Sir/ Madam,

With reference to your application dated....., expressing your intent to set up capacity enhancement of existing unit at Vill:..... P.O..... : Dist: State:....., this is inform you that based on the particulars submitted by you, Tea Board has no objection of your setting up enhancement of capacity of existing tea factory (Estate/ BLF) at the above mentioned address with a proposed installed capacity of..... kgs from kgs. Per Annum.

This NOC is issued to recognize the intent of setting up the enhancement of capacity of existing tea factory by you and it has no guarantee that the registration of the tea factory would be given by default in case you fail to comply with the conditions prescribed by Tea Board from time to time.

This NOC does not confer the applicant any right whatsoever as regards to right over the plot of land and factory in question. This NOC does not exempt the applicant from getting all the statutory clearances from the local/ state and central government.

This NOC is valid for a period of 36 months from the date of issue to enable you to complete the construction of factory and installation of machineries. On completion of the activities you must apply to Tea Board for grant of TMCO registration as per form A prescribed under the Tea (Marketing) Control Order, 2003.

Yours faithfully,

FORM-'A'
APPLICATION FOR REGISTRATION UNDER PARAGRAPH 3(2) OF TMCO, 2003

To
The Deputy Chairman,
Tea Board,
14, B.T.M. Sarani,
Kolkata- 700 001.

Sir,

I/we hereby apply for registration as a manufacturer and/or producer of tea under the Tea (Marketing) Control, Order, 2003. Necessary particulars are furnished below:

Sl. No	Description	Remarks
1	Name of the applicant (in block letters)	
2	Mailing address with PIN code	
3	Name of the processing unit	
3A	Address of the processing unit	
3B	Phone no. and e-mail id	
4	Annual capacity of production	
5	Detailed list of machinery and equipment installed with date of installation	
6	If the Tea Processing Unit to be registered as Estate Factory, kindly mention registered area under tea with Registration Number of Tea Board. Name of the Tea Estate.	
7	A declaration in Indemnity Bond on a Non-Judicial Stamp Paper of Rs. 100/-, duly notarized, stating that once the Registration Certificate (RC) is issued by the Tea Board for manufacturing Orthodox, Green, White, Oolong, or Specialty Teas, the said tea factory shall not be converted into a CTC tea factory for a period of 15 (fifteen) years from the date of issuance of the RC	
8	GST NO. FSSAI No.	
9	License fee of Rs. 1,20,000/-(plus applicable GST) to be paid through online	

Yours faithfully,

Signature of the applicant

Place:

Date:

List of documents to be submitted with form A

01	Detailed list of machinery and equipment installed with date of installation
02	Post Installation factory layout
03	License fee of Rs. 1,20,000/- (plus applicable GST) to be paid through online
04	A declaration in Indemnity Bond on a Non-Judicial Stamp Paper of Rs. 100/- , duly notarized, stating that once the Registration Certificate (RC) is issued by the Tea Board for manufacturing Orthodox, Green, White, Oolong, or Specialty Teas, the said tea factory shall not be converted into a CTC tea factory for a period of 15 (fifteen) years from the date of issuance of the RC
05	Any other documents. if any

FORM 'B'

Certificate of Registration for carrying on the business as Manufacturer of Tea

NOT TRANSFERABLE

Issued under paragraph 3(4) of the Tea (Marketing) Control Order, 2003

Date:

Certificate of Registration No. of is/are hereby authorized to carry on the business of manufacture of tea under the provisions of Tea (Marketing) Control Order, 2003.

This certificate shall continue to be valid until cancelled by the registering authority under paragraph 4 of the Tea Marketing (Control) Order, 2003.

Name of the Manufacturing Unit:

Deputy Chairman & Registering Authority
Tea Board