

GUIDELINES & INSTRUCTIONS

THE TEA WASTE (CONTROL) ORDER, 1959

TEA WASTE LICENCE FOR EXPORT OF TEA WASTE

1. Registered tea manufacturers of Tea Board possessing valid tea waste license for their manufacturing unit shall amend their existing tea waste license for exporting tea waste.
2. Applicants other than registered manufacturers as mentioned in point no. 1 above shall apply for fresh tea waste export license before buying and exporting of tea waste from registered sellers of tea waste.
3. Applicant shall apply for fresh/ amendment of license to the Licensing Authority through online://egiccs.teaboard.gov.in/.
4. In case of every export as mentioned above, the exporter will have to disclose specific details like quantity of tea waste generated, quantity purchased, quantity exported, remaining stock, consignment details, purpose of export and declaration to the effect that the tea waste brought should not be mixed any other, etc.
5. The tea waste should be exported under the following ITC HS Codes:

Sl No	Description	ITC HS Code
1	Black tea waste	09024060
2	Green tea waste	09022040

6. The following documents should be submitted in the portal for consideration:
 - a) Application form 'A' properly signed along with date and seal of the proprietor/partner/Director/Authorised Signatory, as the case may be.
 - b) Licence fee of Rs.3,300/- plus applicable GST through online payment mode in favour of Tea Board.
 - c) Valid copy of tea waste license in case of registered tea manufacturers of Tea Board.

Sd/-
Controller of Licensing