



Tea Board  
14, Biplabi Trailokya Maharaj Sarani  
Kolkata - 700 001


Dated: 03.03.2023

**OFFICE ORDER NO. 8/2023**

The undersigned is directed to state that in exercise of power conferred upon him under By Law 45 and 46 of Tea Board By Laws 1955, Deputy Chairman, Tea Board, has been pleased to delegate the following financial power in favour of Shri S. Arunkumar, Factory Advisory Officer, attached to the Board's Regional Office, Peermade, subject to the condition that he will maintain the Imprest account of that office and also comply with the provisions of the Tea Act, 1953, Tea Rule 1954, Tea Board By Laws 1955 and other decision of the Executive Committee/Board.

1	Sanction expenditure upto Rs. 5000/- on any one item (other than development work)
2	Sign cheque for an amount not exceeding Rs. 6000/- in each case (other than development work)
3	Hold imprest amount not exceeding Rs. 4000/- (other than development work)
4	Sign a single cheque to the extent of the exact amount towards payment of rent, Municipal/Water Tax charges, Electricity/Telephone Bills in respect of the Board's Office, Peermade as and when required.

The above arrangement is purely ad-hoc and Shri S. Arunkumar, Factory Advisory Officer, attached to the Board's Regional Office, Peermade will cease to hold the said financial powers as soon as Shri M. Ramesh, ADTD joins to the Board's Office, Peermade on transfer from Board's Regional Office, Kochi.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

**Distribution:**

1	Shri S. Arunkumar, FAO, Tea Board, Peermade.	
2	Executive Director, Coonoor	
3	F.A.& C.A.O.	
4	D.T.D.	
5	Accounts Officer	
6	P.As to Dy. Chairman, Secretary & FA & CAO	
7	I.T. Cell	With the request to upload in the Board's website.
8	File No. 7(1)/Estt/2019/Part-III	
9	TBEA	
10	Establishment Branch	With spare copies

**Ref.No.2(1)/Estt/2015/Part**