



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 06.03.2025

OFFICE ORDER NO. 07/2025


In partial modification of the previous Office Order No. 05/2025 dated 18.02.2025, the undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri Asish Deb, Assistant Statistical Officer, attached to the Board's Head Office, Kolkata will hold the charge of Estate Officer (I/C) of Board's Head Office, Kolkata in his existing capacity and basic pay on ad-hoc basis without any additional financial benefit with immediate effect until further orders.

In order to run the daily activities of the Security Section of Board's Head Office, Kolkata smoothly by him, in exercise of the power conferred upon him under By-Law 46 of the Tea Board By-Laws, 1955, Deputy Chairman, Tea Board has also been pleased to delegate the following financial powers in favour of Shri Asish Deb, Assistant Statistical Officer, attached to the Board's Head Office, Kolkata :-

1.	Sanctioning power	Upto Rs. 5,000/- on any single item.
2.	Imprest holding power	Rs. 20,000/-

However, he will maintain Imprest Account of Security Section and also comply with the provisions of the Tea Act, 1953, Tea Rules, 1954, Tea Board By-Laws, 1955 including other decisions of the Executive Committee/Board.

This issues with the approval of Deputy Chairman, Tea Board.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	Shri Asish Deb, ASO, Tea Board, Kolkata	
2.	FA & CAO	
3.	The Executive Director, Tea Board, Coonoor & Guwahati	
4.	All HoDs in Board's HO, Kolkata (excepting Dy. Chairman)	
5.	P.As to Dy. Chairman, FA&CAO & Secretary	
6.	IT Cell	With the request to upload in Board's website.
7.	T.B.E.A.	
8.	Establishment Branch	with spare copies

Ref. File No. 2(1)/Estt/2024/Part-I