




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 08/04/2026

OFFICE MEMORANDUM NO. 46/2026

The undersigned is directed to say that in terms of the Circular No. 12/1/2022-JCA dated 06/04/2026 issued by Amit Pankaj, Director (JCA), Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Tea Board, Head Office, Kolkata will remain closed on 29/04/2026 (Wednesday) and all offices based in Assam and Kerala will remain closed on 09/04/2026 (Thursday) and all offices based in Tamil Nadu will remain closed on 23/04/2026 (Thursday) on account of General Election to the legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal and Puducherry, 2026, so that every employees is able to exercise his / her right to franchise in the election.


(Dr. Amrita Chakraborty)
Secretary

Distribution :-

1.	All HoDs in Board's Head Office, Kolkata (Except Dy. Chairman)	With the request to circulate amongst all officials/officers working under them.
2.	Executive Director, Guwahati & Coonoor	
3.	All Zonal, Regional & Sub - Regional officers of the Board.	
4.	PA's to Dy. Chairman/ FA & CAO/ Secretary	
5.	TBEA	
6.	Estate Officer	With the request to display in Notice Board.
7.	Secretariat Branch	
8.	IT Cell	With request to upload in Board's website
9.	Establishment Branch	(With spare copies)

Ref No : 9(1)/Estt./23/Part - III