



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 26.06.2025

OFFICE MEMORANDUM NO.48/2025

The undersigned is directed to state that in terms of the Office Order No.A-12022/7/2020-E.IV dated 24th June, 2025 issued by the Ministry of Commerce & Industry, Department of Commerce, Govt. of India, Ms Arunita Phukan Yadav, IRS (C&IT:2011), Executive Director, Tea Board, Guwahati has taken over the additional charge of the post of Deputy Chairman, Tea Board, Kolkata w.e.f. the afternoon of 25th June, 2025 in addition to her existing charge for a period of six months from the date of assumption of charge of the said post or till the regular incumbent joins the duty or until further orders, whichever is earlier.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1.	Ms. Arunita Phukan Yadav, IRS (C&IT:2011), Executive Director, Tea Board, Guwahati.
2.	Shri L. Satya Srinivas, IRS (IT:1991), Chairman, Tea Board, Kolkata
3.	Secretary, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi
4.	Establishment Officer and Additional Secretary, DOP&T, North Block, New Delhi
5.	Shri Sumit Kumar Sachan, Under Secretary to the Govt. of India, Deptt. of Commerce, Ministry of Commerce & Industry, Govt. of India, New Delhi
6.	Director (Plantation)/DD/(AK), Deptt. of Commerce, Ministry of Commerce & Industry, Govt. of India, New Delhi
7.	Research Officer (Career Management), DOP&T, Room No.215, North Block, New Delhi
8.	Plant-A Section/O&M Section/E-1 Section/Vigilance Section, Deptt. of Commerce, Govt. of India, New Delhi
9.	C.P.A.O., Dept. Of Commerce, Ministry of Commerce & Industry, Govt. of India, Udyog Bhawan, New Delhi – 110107
10.	E-IV Section, Ministry of Commerce & Industry, Deptt. of Commerce, Govt. of India, Udyog Bhawan, New Delhi – 110 107
11.	PS to CIM/PS to MoS (C&I)
12.	PPS/PS to CS/SS&FA/SS(LSS)/SS(RA)/AS(AB)/AS(NKY)/JS(SM)/JS(KYS)
13.	All Tea Growers' Association of India
14.	Executive Director, Coonoor
15.	All Heads of Department in Head Office, Kolkata (excepting Dy. Chairman)
16.	All Zonal/Regional/Sub-Regional offices of the Board
17.	IT Cell
18.	PAs to Dy. Chairman/DTD/FA&CAO/Secretary
19.	TBEA
20.	Secretariat Branch
21.	Establishment Branch (with spare copies)

Ref. File No.Esstt/PR/Y-17