



टी. बोर्ड. भारत Tea Board India

14, बी.टी.एम. सरनी (ब्रेबोर्न रोड) कोलकाता 700001

4, B.T.M Sarani (Brabourne Road) Kolkata 700 001
www.teaboard.gov.in



P.O. Box No : 2172 STD Code : 033 Tel.No : 2235-1331


Ref. No.: 25(85)/Sectt/2019/

Dated: 25th November, 2024

CIRCULAR

In terms of Letter No. 19022/07/2017/-SCD-VI dated 25th November, 2024 issued by the Ministry of Social Justice & Empowerment, Department of Social of Social Justice & Empowerment, Government of India forwarding therewith a D.O. Letter No. 42-22/116/2024-AKAM dated 24th November, 2024 of Secretary, Government of India, Ministry of Culture and another D.O. Letter No. 701/2/2/2022-CA.V/CA.III. Dated 22nd November, 2024 issued by the Cabinet Secretary, Government of India regarding "Celebration of the Constitution Day on 26th November, 2024 and requested that activity wise action points may be prepared.

Accordingly, all concerned are hereby requested to observe Constitution Day on 26th November, 2024, as per instructions contained in the aforesaid letters and to take pledge (text enclosed) in their respective Branches/Departments at 11:00 AM on 26th November, 2024.


(Dr. Rishikesh Rai)
Secretary(I/c)

Distribution:

1	All HoD's in Head Office	With request to bring the content of this Circular to the knowledge of all officials working under them and submit Action Taken report at the earliest to this Office.
2	Executive Director, Tea Board, Guwahati	
3	Executive Director, Tea Board, Coonoor	
4	All Regional/sub-Regional Offices	
5	Secretary to Dy. Chairman	For kind information please
6	P.A. to FA&CAO	
7	Estate Officer	For display in the Notice Board
8	IT Cell	For uploading in the website of Tea Board
9	Establishment Branch (with spare copies)	

चाय पियो मस्त जियो !



डॉ. टी.वी. सोमनाथन
Dr. T.V. Somanathan



सत्यमेव जयते



मंत्रिमंडल सचिव
भारत सरकार
CABINET SECRETARY
GOVERNMENT OF INDIA

D.O. No. 701/2/2/2022-CA.V/CA.III

Dated: 22nd November, 2024

Dear Secretary,

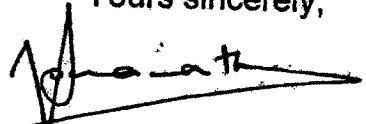
As you are aware, 26th November is celebrated as Constitution Day to commemorate the adoption of the Constitution of India. Every year, a number of activities aimed at highlighting and reiterating the values and principles enshrined in the Constitution are organized as part of the celebrations.

2. An important part of the celebrations is the reading of the Preamble to the Constitution at 11.00 a.m. on 26th November 2024, and reaffirming our commitment to uphold its ideology, in all Central Government offices, Attached/ Subordinate offices, Autonomous Bodies, organizations and institutions, including educational institutions. State Governments have also been organizing similar readings in their offices / Organizations / Institutions.

3. Other activities including talks / webinars on constitutional values and fundamentals of the Indian Constitution may also be organized. Citizens are also encouraged to take part in the online 'Read the Preamble' activity.

4. I would request you to kindly take suitable actions for organizing activities relating to the celebration of Constitution Day, in a befitting and appropriate manner.

Yours sincerely,


(T.V. Somanathan)

All Secretaries to the Government of India

अरुण श चावला
सचिव

Arunish Chawla
Secretary



सत्यमेव जयते

भारत सरकार
संस्कृति मंत्रालय

GOVERNMENT OF INDIA
MINISTRY OF CULTURE

D.O. No.42-22/116/2024-AKAM

November 24, 2024

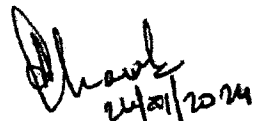
Dear Secretary,

As you are aware, we are celebrating the 75 years of the adoption of the Constitution of India this year. The Government has decided to commemorate this event by organizing a ceremonial function on 26th November, 2024 and initiating a year-long celebration as part of this commemoration in a whole-of-the-government approach.

2. To facilitate seamless planning and execution, a summary of activities to be undertaken as part of this commemoration is enclosed for your reference and appropriate action.
3. Additionally, a joint letter has been issued to the Chief Secretaries of all the States and UTs to ensure coordinated efforts, a copy of which is also attached for your information.
4. We will also be sending individual notes to the Secretaries of concerned departments detailing their specific roles and responsibilities in this regard.
5. I request your active cooperation and wholehearted participation in making the commemoration of this landmark occasion a grand success.

With regards,

Yours sincerely,


(Arunish Chawla)

To

All Secretaries to Govt. of India

Copy to: -

- I. Shri T. V. Somanathan, Cabinet Secretary
- II. Dr. P.K. Mishra, Principal Secretary to PM

शास्त्री भवन, डॉ. राजेन्द्र प्रसाद रोड़, नई दिल्ली-110 001
Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110 001
Tel. : 23381040 / 23386995 E-mail : secy-culture@nic.in

IMMEDIATE

F. No.19022/07/2017/-SCD-VI
Government of India
Ministry of Social Justice & Empowerment
Department of Social Justice & Empowerment

Shastri Bhawan, New Delhi,
Dated: 25th November, 2024

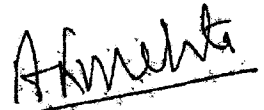
CIRCULAR

Subject:- Celebration of Constitution Day-26th November, 2024.

The undersigned is directed to forward herewith Minute to Minute Programme of Webinar on Constitution Day on 26th November, 2024-Reading of the Preamble followed by Webinar on "Reflection on the Constitution of India" received from Department of Administrative Reforms & Public Grievances.

2. All Ministries/Departments are requested to issue necessary instructions in this regard for attending the Webinar (link attached) as per the schedule.

Encl : As above.



(Awdhesh Kumar Mehta)

Under Secretary to the Govt. of India

To

Secretaries to all Ministries/Departments of Govt. of India
(As per list attached)



ADMINISTRATIVE REFORMS
PUBLIC GRIEVANCES

Constitution Day

Reading of The Preamble followed by
Webinar on

"Reflections on the Constitution of India"

26th November, 2024

3:00 PM



SHRI APURVA CHANDRA
Former Health Secretary
Topic- Health Care for All



DR C.K. MATHEW
Former Chief Secretary, Rajasthan
Topic- A Civil Servant's
Reflections on the Constitution

Introductory remarks
SHRI V SRINIVAS
Secretary, Department of Administrative
Reforms & Public Grievances, Govt.

Video Conferencing
SMT. SARITA CHAMMAN
Chief Executive
Administrative
Reforms



The M2M for webinar on constitution day (26th November) is as under:

3 pm - Preamble Reading

3.05 pm - 3:20 pm - Introductory remarks by Secretary DARPG on Constitution Day Webinar

3:20 pm- 3:35 pm "Health Care For All" - by Shri Apurva Chandra

3:35 pm-3:55 pm "A Civil Servant's Reflections of the Constitution" by Dr CK Mathew.

3:55 pm -Vote of Thanks by Smt Sarita Chauhan

Webinar on Reflections on the Constitution of India

Hosted by VC Coordinator, DARPG

<https://arpg.webex.com/arpg/j.php?MTID=mc1038d27c278b5068757e0c88000e1bc>

Tuesday, November 26, 2024 3:00 PM | 2 hours | (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi

Meeting number: 2518 727 0593

Password: Webinar@261124 (93246271 when dialing from a video system)

Join by video system

Dial 25187270593@arpg.webex.com

You can also dial 210.4.202.4 and enter your meeting number.

Join by phone

+65-6703-6949 Singapore Toll

Access code: 251 872 70593

List of activities to be undertaken for Commemoration of 75 Years of Adoption of Constitution of India

I. Activities on and around 26 November 2024

I. Programme in Central Hall of Parliament on 26 November 2024

- a. Short Film Presentation dedicated to the glory of the Indian Constitution, its making and historical journey
- b. Release of a commemorative Coin and Stamp dedicated to the 75th anniversary of adoption of Constitution of India
- c. Release of Books titled "Making of the Constitution of India: A Glimpse" and "Making of the Constitution of India & its Glorious Journey"
- d. Release of Booklet dedicated to the Art of the Constitution of India (2 min)
- e. Release of the Constitution of India in Sanskrit
- f. Release of the Constitution of India in Maithili
- g. Reading of Preamble led by the Hon'ble President of India
- h. Key invitees: President, Vice President, Prime Minister, Speaker, Chairman Rajya Sabha and others

II. Op Ed of the Prime Minister on 26 November 2024

- a. An opinion piece of the Prime Minister to be published on 26 November via Ministry of Information and Broadcasting

III. Release of website constitution75.com by Ministry of Culture on 26 November 2024

- a. Digital campaign for the activities would be hosted and supported via campaign website constitution75.com
- b. Features of the Website
 - i. Record and Upload Preamble Reading Video (Public Outreach Campaign)
 - ii. Know your Constitution Chatbot that will answer questions on Constitution of India
 - iii. Download link for all branding, exhibition, selfie point, backdrop, hoardings
 - iv. Preamble in all languages
 - v. Constitution in all available languages
 - vi. Debates of Constituent Assembly – English and Hindi, translated versions as per availability in future
 - vii. Reports of Committees of Constituent Assembly – English and Hindi
 - viii. Uploads of Samvidhan Swabhiman Yatra Related Information
 - ix. Logins for officials to upload pics and videos of events

IV. Debates of Constituent Assembly

- a. Debates of the Constituent Assembly will be put up on the campaign website in English and Hindi by Ministry of Culture. Launch of website on 26 November, 2024
- b. Debates to be translated into 22 languages of 8th Schedule during the commemoration window of one year and made available on websites of States

- and UTs, Union Ministries and Departments, Parliament and other Government websites for wider dissemination in all languages.
- c. Conclusion of Debates in the Constituent Assembly to be summarized with focus on key topics and themes such as Education of Women, Upliftment of Downtrodden etc. by Ministry of Law and supported by Ministry of Culture for outreach during the commemoration window.
- V. Reports of Various Committees of the Constituent Assembly**
- a. Reports to be uploaded and made available on campaign website by Ministry of Culture
 - b. Thoughts of Committee Members specially Chairpersons to be culled out and put up on campaign website by Ministry of Culture
 - c. Letters to be written to State Government, Lok Sabha Secretariat, Speaker of Lok Sabha, Speaker of the Legislative Assemblies to ensure upload on all State Government and other relevant website by Ministry of Culture and Ministry of Parliamentary Affairs
- VI. Preamble Reading on 26 November 2024**
- a. Preamble Reading by all VIPs, Govt. Employees, Citizens, Students, Central Armed Police Forces and others.
 - b. Record Your Video Reading the Preamble on campaign website.
 - c. Media Outreach – TV, radio, social media etc.
- VII. Press Conference on 25th November by Ministry of Culture and Ministry of Parliamentary Affairs**
- a. Launch of website and call to action for citizens of India to Record Video Reading the Preamble.
- VIII. Creation of Art Booklet on Art & Calligraphy of the Constitution and Display of Exhibition on Art of the Constitution**
- a. Ministry of Culture to create art booklet based on the artworks in the original Constitution of India. Content of the same to be adapted into a digital exhibition and made available for download on campaign website.
 - b. Display of the exhibition to be done
 - i. Airports – M/o Civil Aviation Stations – M/o Railway
 - ii. Outside India Missions and Posts – M/o External Affairs
 - iii. Petrol Pumps - Ministry of Petroleum and Natural Gas
 - iv. CAPF Offices and Jails – M/o Home Affairs
 - v. During outreach activities and programmes with MyBharat volunteers- M/o Youth Affairs and Sports
 - vi. Events in Schools and Colleges – M/o Education
 - vii. Events at Universities with Ambedkar Chairs – M/o Social Justice
 - viii. Across all States and Union Territories
 - ix. Corporate Offices via Industry Bodies – M/o Consumer Affairs, DPIIT
- IX. Audio Messages at airports, stations 26 November onwards**
- a. Audio messages to be created by Ministry of Culture and given.
 - b. Ministry of Civil Aviation, Ministry of Railways to ensure outreach in plane and at stations.
- X. Constitution Corner/Display at Selected Stations and Airports**

- a. Digital Branding, Exhibition, Info Snippets on Constitution of India.
- XI. Offering of floral tributes at all statues of Babasaheb, busts, buildings etc.**
- a. M/o Youth Affairs and Sports, States and UTs to ensure youth volunteers, state police personnel and other citizens offer floral tributes at all states/ busts/ buildings connected to Babasaheb on 26 November, 2024.
- XII. Assemblies dedicated to Constitution Day theme to be implemented and monitored by M/o Education**
- a. School assemblies dedicated to the theme of Constitution, online assemblies to be held in places where schools are closed on 26 November, 2024 and on other days of the same week. Download links of campaign website to be shared with schools.
- XIII. Special Gram Sabhas with focus on Fundamental Rights, Duties of Citizens, Role of women in making of Constitution on 26 November, 2024**
- a. Ministry of Panchayati Raj in collaboration with Ministry of Rural Development to ensure proper execution and monitoring
- XIV. Wall art of the Preamble of India to be created within fortnight starting 26 November 2024**
- a. Wall art of the Preamble of India to be done in all 2.5 lakh Panchayats of India and in schools across India. M/o Panchayati Raj and Ministry of Rural Development to issue joint advisory.
- b. M/o Education to ensure action in schools.
- c. States to ensure depiction of Preamble wall paintings in Government building and other suitable sites such as schools etc.
- d. M/o Home Affairs to ensure Preamble wall paintings are created across jails in local languages.
- XV. All activities and programmes related to Commemoration of 75 years of Adoption of Indian Constitution to carry approved branding using the approved logo and tagline (Hamara Samvidhan, Hamara Swabhiman)**

2: Activities during April 2025

- I. Announcement of 2-week celebrations on birth anniversary of Babasaheb in Delhi and State Capitals**
- a. Ministry of Social Justice to issue press release. (14 April to 28 April 2024)
- II. Programmes at Panchateerth during the window of 14 April to 28 April 2024.**
- a. Mhow – M/o Culture
- b. Mumbai – M/o Home Affairs
- c. London – M/o External Affairs
- d. Delhi – M/o Parliamentary Affairs
- e. Nagpur – M/o Social Justice and Empowerment
- III. Branding on envelopes with image of Constitution**
- a. Department of Post to ensure branding on envelopes and other postal stationery with image of Constitution, approved logo and tagline of the campaign (Hamara Samvidhan, Hamara Swabhiman)
- IV. Launch of Model Constituent Assembly Programme by Ministry of Education: 14 April 2025 – 30 April 2025**

- a. Launch of Model Constituent Assembly Programme with SOPs, guidelines, outreach and implementation plan on the lines of Model United Nations (MUN). (Focus on recreating debates in Constituent Assembly)
- V. **Samvidhan Swabhiman Yatras**
- a. Yatras dedicated to the spirit and glory of the Samvidhan to be taken out all across the country with special focus on villages with SC/ST population. MyBharat Volunteers to take lead and ensure Whole of Government approach in planning and execution.
 - b. All yatras to include Display of the Preamble, Adarsh Vakyas of Babasaheb, Display of the Art in Constitution, Pictures of people associated with Constituent Assembly, play the Preamble song and include Preamble Reading.
- VI. **Floral tributes to be offered at all available statues, memorials, buildings, etc., associated with Baba Saheb wherever possible during the Yatra and events.**
- VII. **Preamble Song**
- a. The preamble to be adapted to music and made into a song – for use in yatras and programmes by Ministry of Culture.
- VIII. **Seminars based on Adarsh Vakyas, Values and Ideals of Babasaheb**
- a. M/o Social Justice (via Ambedkar Chairs in Universities) and M/o Law and Justice via Law Schools to plan Seminars

3: Year- long Activities

- I. **Celebrations in villages connected to Constitution-makers to be done by M/o Panchayati Raj, M/o Rural Development, and States and Union Territories throughout the year.**
- II. **Dissemination of Thoughts of the Constitution Makers, in particular, Chairpersons of Drafting Committee and Various Committees, Women Members of the Constituent Assembly etc.**
 - a. Seminars and Debates, Panel and Discussions with high janbhagidari in National Law Schools and other law colleges/ universities (M/o Law and Justice)
 - b. Debates in Universities on topics aligned to Main Thoughts on Makers of Constitution by Ministry of Education
 - c. Writing articles on Makers of Constitution and their Thoughts by Ministry of Law and Justice and published in newspaper via I&B Ministry.
 - d. Special feature, blogs on Makers of Constitution on Radio, TV and Website.
 - e. A weeklong spike of events around Republic Day 2025 around the country starting from Parakram Diwas 23rd January to 30th January 2025 focusing on the role of Chairpersons and their Contributions in the form of ideas that make up the Constitution with 2-3 big events coordinated by Ministry of Culture.
- III. **My Gov platform to host competitions, quiz etc. on constitution related topics.**

- IV. Essay competition on topics related to the Constitution to be held on MyGov platform in collaboration with Ministry of Education. A multi-lingual approach to be adopted to ensure maximum accessibility**
- V. Seminars/ Debates/ Quiz in Schools and Colleges to be organised with active participation of students, faculty and citizens of India.**
- a. Department of Higher Education, Department of School Education – M/o Education in schools and colleges
 - b. Ministry of Law and Justice – law colleges
 - c. Ministry of Tribal Affairs - Eklavya schools
 - d. States and Union Territories.
 - e. MyGov platform will be leveraged
 - f. Spot quiz by M/o Civil Aviation, M/o Railways
- VI. Screening of Documentaries, Constitution related content on TV/ Radio channels – M/o Information and Broadcasting**
- VII. Sale of copies of the Samvidhan through India Post**
- VIII. Release of Collector Edition of postcard featuring art from Constitution. (D/o Post)**
- IX. Ministry of Culture will prepare 2-3 scripts of plays/skits related to constitution making, video recording for wide publicity. Ministry of Education will ensure staging and acting of plays/skits in schools and colleges.**
- X. Samvidhan Swabhimani Yatras – PHASE 2 – Closing event to be held in Delhi or other suitable venue.**