



टी बोर्ड भारत Tea Board India
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Circular

In an effort to streamline regulatory processes and reduce compliance burdens, Tea Board has taken several initiatives to simplify the issuance of licenses/registration certificates under the Tea Act and the Control Orders. One of the key initiatives was introduction of auto-renewal for certain licenses, viz. Exporter, Tea Waste and Tea Warehouse license w.e.f. 28th July, 2021.

Following the successful implementation of auto-renewal of the aforesaid licenses, the Board is now advancing to the next phase of this initiative. In this regard, the Board has automated the renewal process for the Auction Organiser license and Broker license under the Tea (Marketing) Control Order, 2003 w.e.f. 13th August, 2024. In this process, the licenses will be renewed automatically once the renewal fee is paid electronically through the portal, eliminating the need for additional paperwork.

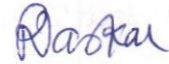
Key procedures of auto-renewal of the licenses are as under:

- An alert message shall be displayed on the online portal (<https://onlineapps.teaboard.gov.in>) 30 days before the expiry date of the license. The message shall prompt the licensee to pay the applicable renewal fee through the portal for the renewal of existing Auction Organiser or Broker License.
- The licensee needs to pay the license fee through the portal.
- Upon receipt of the license fee, the license shall be renewed effective from the expiry date automatically. A digitally signed copy of the renewed license shall be uploaded on the portal shortly thereafter.
- In case the applicant fails to pay the license fee through the online portal within the validity of the license, the license shall be expired automatically and shall not be revived. However, the applicant may apply for fresh license if required.

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The content of this circular may be brought to the cognizance of all concerned for necessary action.

This issue with the approval of Competent Authority.



(Rajanigandha Seal Naskar)
Controller of Licensing

Distribution:

1. All Registered Auction Organiser
2. Association of Tea Auctioneers
3. Executive Director, Coonoor & Guwahati ---For kind information
4. System Analyst -For uploading on Board's website