



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700001

Date: 05.05.2020

ORDER

The Under Secretary, MoCI vide Office Memorandum No. B-11015/2/2020-E-3-DoC dated 30.4.2020 forwarding the Office Memorandum No. 11013/9/2014-Estt (A-III) dated 29.04.2020 issued by DoPT containing directions to be followed to improve safety of all Government officials and for effective use of **“Aarogyasetu” App** in order to break the chain of transmission of COVID-19.

In this connection, the undersigned is directed to inform all officers/officials of Tea Board to download the **“Aarogyasetu” App** and use the App to improve safety and to break the spread of Corona Virus.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1.	All HOD's in Head Office (excepting Dy. Chairman/FA&CAO/Secretary)	With the request to inform the subordinates (including outsourced staff) under their control to download the Aarogyasetu App immediately and use the App to break the chain of transmission of Covid 19.
2.	Executive Director, Guwahati & Coonoor	
3.	All Zonal/Regional/sub-Regional Offices of the Board	
4.	FA&CAO	For kind information please.
5.	Secretary to Dy. Chairman	
6.	PA to FA&CAO/Secretary's Personal Section	
7.	IT Cell	With the request to upload the order in the website of the Board.
8.	Estate Officer (I/C)	For information and to display the order in the notice board.
9.	TBEA/TBWA/TBOA	For information please.
10.	Secretariat Branch	For record please.

Ref. File No. 01/Secy/Per/2019

MOST IMMEDIATE

No.B-11015/2/2020-E-3-DoC
Government of India
Ministry of Commerce and Industry
Department of Commerce

Udyog Bhawan, New Delhi
Dated the 30th April, 2020

To

- i. DG, DGFT, DG, DGCI&S, DG, DGTR, ACEO (GEM-SPV), Deputy Secretary (Admn.), Supply Division.
- ii. Heads of Cochin SEZ, Madras SEZ, KASEZ, VSEZ, FALTA SEZ, SEEPZ SEZ, Indore SEZ, NOIDA SEZ.
- iii. Heads of Coffee Board, Tea Board, Spices Board, Rubber Board, Tobacco Board, IIP, MPEDA, APEDA, IIFT (New Delhi), EIC of India.
- iv. Heads of STC Ltd., MMTC Ltd., ITPO, PEC Ltd., ECGC Ltd.

Subject: Effective use of 'Aarogyasetu' App for breaking the chain of transmission of COVID-19.

Madam/ Sir,

I am directed to refer to the above subject and to enclose herewith a copy of Department of Personnel & Training (DoPT) O.M. No. 11013/9/2014-Estt(A-III) dated 29.04.2020 containing directions to be followed to improve the safety of all Government officials.

2. It is requested to comply with the directions and a report on the action taken may be furnished for onward transmission to DoPT.

Yours faithfully,

Encl: As above



(Mukesh Kumar)
Under Secretary to the Government of India
Tele: 011- 23061382
E-mail: moc_est3@nic.in

F.No. 11013/9/2014-Estt (A-III)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Establishment, A-III Desk)

IMMEDIATE

North Block, New Delhi.

Dated: 29.04.2020

OFFICE MEMORANDUM

Subject: Effective use of 'Aarogyasetu' App for breaking the chain of transmission of COVID-19.

With reference to the subject mentioned above, the following directions may strictly be followed to improve the safety of all Government officials:

- (i) All the officers, staff (including outsourced staff) working in Central Government should download 'Aarogyasetu' App on their mobile phones, immediately.
- (ii) Before starting for office, they must review their status on 'Aarogyasetu' and commute only when the app shows 'safe' or 'low risk' status.
- (iii) The officers/staff are advised that in case the App shows a message that he/she has a 'moderate' or 'high risk' calculated on the basis of Bluetooth proximity ("recent contact with infected person"), he/she should not come to office and self isolate for 14 days or till the status becomes 'safe' or 'low risk'.
- (iv) Joint Secretary (Administration) should ensure that above directions are strictly followed in the respective Ministry/Department.
- (v) Ministries/Departments may issue similar instructions to all autonomous/statutory bodies, PSUs etc. attached to them.
- (vi) Report on the action taken may be sent to the undersigned.

G. Jayanthi.

(G. Jayanthi)

Joint Secretary to the Government of India

To:

1. All Ministries/Departments of Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. Sr. Technical Director, NIC, DoPT