



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001


Dated:21.04.2022

OFFICE MEMORANDUM NO.37/2022

The undersigned is directed to state that in exigencies of Board's work and on administrative requirement, the following staff members posted in the Board's different Offices are hereby transferred in their existing capacities and basic pay to the new places of posting as mentioned against each with immediate effect:

Sl. No.	Name & designation	Present Place of posting	Place of posting on transfer
1	Shri Supriyo Das, Assistant	Zonal Office, Guwahati	Finance Branch, Head Office, Kolkata
2	Shri Anil Kumar Verma, Assistant (Hindi)	Zonal Office, Coonoor	Finance Branch, Head Office, Kolkata

They will not be eligible for Transfer TA, Composite Transfer Grant, Joining Time etc. as it is being made on their own request.


(Dr. Rishikesh Rai)
Secretary (I/c)

Distribution:

1.	All officials as mentioned above	With the request to join their respective places of posting on transfer as early as possible.
2.	Executive Director, Guwahati	With the request to release the official at Sl.No.1 as above for enabling him to join in Finance Branch, Head Office, Kolkata as early as possible.
3.	Executive Director In-Charge, Coonoor	With the request to release the official at Sl.No.2 as above for enabling him to join in Finance Branch, Head Office, Kolkata as early as possible.
4.	FA & CAO	
5.	Secretary to Dy. Chairman	
6.	PA to FA&CAO/Secretary's Personal Section	
7.	IT Cell	With the request to upload in Board's website.
8.	TBEA	
9.	Esttl. Branch	With spare copies.

File No.2(1)/Estt/2015/Part-II