

Self appraisal report Of Public Authority By Auditor

Year(2019-20)

Year:*

2019-2020

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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NDY=	Partially Met	0.64	Ok
1.1.2	Head of the organization	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NDM=	Partially Met	0.64	Ok
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NDU=	Partially Met	0.64	Ok
1.1.4	Function and duties	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#particulars	Partially Met	0.64	Ok
1.1.5	Organization Chart	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NA==	Partially Met	0.64	Ok

1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	http://www.teaboard.gov.in/TEABOARDCSM/NA==	Partially Met	0.64	Ok
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#power	Partially Met	0.77	Ok
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#power	Partially Met	0.77	Ok
1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#rules	Partially Met	0.77	Ok
1.2.4	Exercised	0	Not Applicable	0		Not Applicable	0	NA

1.2.5	Work allocation	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#particulars	Partially Met	0.77	Ok
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#procedure	Partially Met	0.77	Ok
1.3.2	Final decision making authority	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#procedure	Partially Met	0.77	Ok
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#rules	Partially Met	0.77	Ok
1.3.4	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#procedure	Partially Met	0.77	Ok
1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#procedure	Partially Met	0.77	Ok
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/services offered	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDPAGE/MzY=	Partially Met	0.77	Ok

1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	0.77	Ok
1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	0.77	Ok
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	0.77	Ok
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	http://www.teaboard.gov.in/TEABOARDCSM/NTc=	Partially Met	0.77	Ok
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/manual/instruction.	1.92	Fully Met	1.92	http://www.teaboard.gov.in/pdf/Tea_Act_Rules_and_By_Laws_Updated_010919_1_pdf5177.pdf	Partially Met	0.96	Ok
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	http://www.teaboard.gov.in/pdf/Tea_Act_Rules_and_By_Laws_Updated_010919_1_pdf5177.pdf	Partially Met	0.96	Ok
1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	http://www.teaboard.gov.in/pdf/Tea_Act_Rules_and_By_Laws_Updated_010919_1_pdf5177.pdf	Partially Met	0.96	Ok

1.5.4	Transfer policy and transfer orders	1.92	Fully Met	1.92	http://www.teaboard.gov.in/TEABOARDCSM/MjE4OQ==	Partially Met	0.96	Ok
1.6	Categories of documents held by the authority under its control[Section 4(1)(b)(vi)]							
1.6.1	Categories of documents	3.85	Fully Met	3.85	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#statement	Partially Met	1.93	Ok
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#statement	Partially Met	1.93	Ok
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#statement_of_board	Partially Met	0.48	Ok
1.7.2	Composition	0.96	Fully Met	0.96	http://www.teaboard.gov.in/pdf/Standing_Committees_pdf6931.pdf	Partially Met	0.48	Ok
1.7.3	Dates from which constituted	0.96	Fully Met	0.96	http://www.teaboard.gov.in/TEABOARDCSM/MTEz	Partially Met	0.48	OK
1.7.4	Term/ Tenure	0.96	Fully Met	0.96	http://www.teaboard.gov.in/TEABOARDCSM/MTEz	Partially Met	0.48	OK
1.7.5	Powers and functions	0.96	Fully Met	0.96	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#particulars	Partially Met	0.48	ok
1.7.6	Whether their meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	NA

1.7.7	Whether the minutes of the meetings are open to the public?	0.96	Fully Met	0.96	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#particulars	Partially Met	0.48	OK
1.7.8	Place where the minutes if open to the public are available?	0	Not Applicable	0		Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	3.85	Fully Met	3.85	http://www.teaboard.gov.in/pdf/rtiact/STAFF-LIST-as-on-01-12-2019.pdf	Partially Met	1.93	OK
1.8.2	Telephone, fax and email ID	3.85	Fully Met	3.85	http://www.teaboard.gov.in/TEABOARDCSM/NDM=	Partially Met	1.93	OK
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	http://www.teaboard.gov.in/pdf/rtiact/Pay_Report.pdf	Partially Met	1.93	OK
1.9.2	System of compensation as provided in its regulations	3.85	Fully Met	3.85	http://www.teaboard.gov.in/pdf/rtiact/Pay_Report.pdf	Partially Met	1.93	OK
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							

1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	http://www.teaboard.gov.in/pdf/LAW_NOTIFICATIONS.pdf	Partially Met	1.93	OK
1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	http://www.teaboard.gov.in/pdf/LAW_NOTIFICATIONS.pdf	Partially Met	1.93	OK
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	NA
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	NA
1.12	Programmes to advance understanding of RTI(Section 26)							

1.12.1	Educational programmes	1.92	Not Met	0		Not Met	0	NOT SATISFACTORY
1.12.2	Efforts to encourage public authority to participate in these programmes	1.92	Not Met	0		Not Met	0	NOT SATISFACTORY
1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	https://www.istm.gov.in/home/view_nominee/2231	Partially Met	0.96	OK
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	http://www.teaboard.gov.in/pdf/rtiact/Details_of_RTI_Application_2019.pdf	Partially Met	0.96	OK
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Fully Met	7.69	http://www.teaboard.gov.in/TEABOARDCSM/MjE4OQ==	Partially Met	3.85	OK
Total		89		85		89	43	
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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#budget	Partially Met	5.00	OK
2.1.2	Budget for each agency and plan & programmes	0	Not Met	0		Not Met	0	NOT SATISFACTORY
2.1.3	Proposed expenditures	10	Not Met	0		Not Met	0	NOT SATISFACTORY
2.1.4	Revised budget for each agency, if any	10	Not Met	0		Not Met	0	NOT SATISFACTORY
2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	http://www.teaboard.gov.in/TEABOARDPAGE/ODE=	Partially Met	5.00	OK
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							

2.2.1	Budget	16.67	Not Met	0		Not Met	0	NOT SATISFACTORY
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	16.67	Not Met	0		Not Met	0	NOT SATISFACTORY
2.2.3		16.67	Fully Met	16.67	http://www.teaboard.gov.in/TEABOARDPAGE/NDI=	Fully Met	16.67	OK

	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	6.25	Fully Met	6.25	http://www.teaboard.gov.in/TEABOARDPAGE/MzY=	Partially Met	3.13	OK
2.3.2	Objective of the programme	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK

2.3.3	Procedure to avail benefits	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK
2.3.4	Duration of the programme/scheme	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK
2.3.5	Physical and financial targets of the programme	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK
2.3.6	Nature/scale of subsidy /amount allotted	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK
2.3.7	Eligibility criteria for grant of subsidy	6.25	Fully Met	6.25	http://www.teaboard.gov.in/pdf/MODALITIES_GUIDELINES_FOR_TEA_DEVELOPMENT_PROMOTION_SCHEME_FOR_MEDIUM_TERM_FRAMEWORK_PERIOD_29_12_2017_TO_31_03_20_pdf3411.pdf	Partially Met	3.13	OK
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	6.25	Not Met	0		Not Met	0	NOT SATISFACTORY
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							

2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	0	Not Applicable	0		Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	0	Not Applicable	0		Not Applicable	0	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	25	Fully Met	25.00	http://www.teaboard.gov.in/pdf/rtiact/Table_123.pdf	Partially Met	12.50	OK

2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorization, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	25	Fully Met	25.00	http://egiccs.teaboard.gov.in/	Partially Met	12.50	OK
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	50	Fully Met	50.00	http://www.teaboard.gov.in/pdf/64th_Annual_Account_2017_18_pdf4160.pdf	Partially Met	25.00	OK
Total		250		180		250	99	

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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	http://www.teaboard.gov.in/TEABOARDPAGE/Nzc=	Partially Met	6.25	OK

3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	12.5	Fully Met	12.50	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#par_arrang	Partially Met	6.25	OK
3.1.3	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0		Not Applicable	0	NA
3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	0	Not Applicable	0		Not Applicable	0	NA
3.1.5	Public-private partnerships (PPP)- Concession agreements.	0	Not Applicable	0		Not Applicable	0	NA

3.1.6	Public-private partnerships (PPP)- Operation and maintenance manuals	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
3.1.8	Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
3.1.9	Public-private partnerships (PPP) - Information relating to outputs and outcomes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA

3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0		Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	0	Not Applicable	0		Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	16.67	Fully Met	16.67	http://www.teaboard.gov.in/TEABOARDPAGE/NzQ=	Partially Met	8.34	NOT SATISFACTORY

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	16.67	Fully Met	16.67	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#par_arranging	Partially Met	8.34	NOT SATISFACTORY
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	16.67	Fully Met	16.67	http://www.teaboard.gov.in/LATEST-NEWS	Partially Met	8.34	NOT SATISFACTORY
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							

3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	http://www.teaboard.gov.in/home	Partially Met	25.00	OK
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#information	Partially Met	12.50	OK
3.4.2	Information manual/handbook available in Printed format	25	Fully Met	25.00	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#statement	Partially Met	12.50	OK
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	25	Fully Met	25.00	http://www.teaboard.gov.in/home	Partially Met	12.50	OK
3.5.2	List of materials available At a reasonable cost of the medium	25	Fully Met	25.00	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#statement	Partially Met	12.50	OK
Total		225		225		225	113	
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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	14.29	Fully Met	14.29	http://www.teaboard.gov.in/home	Partially Met	7.15	OK
4.1.2	Vernacular/ Local Language	14.29	Fully Met	14.29	http://www.teaboard.gov.in/home	Partially Met	7.15	OK
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	28.57	Fully Met	28.57	17.02.2020	Not Met	0	NOT OK
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#information	Partially Met	4.76	OK
4.3.2	Name/ title of the document/Board/ other information	9.52	Fully Met	9.52	http://www.teaboard.gov.in/TEABOARDCSM/NDY=#information	Partially Met	4.76	OK
4.3.3	Location where available	9.52	Fully Met	9.52	http://www.teaboard.gov.in/	Partially Met	4.76	OK

4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	TEA BOARD INDIA 14, B.T.M. Sarani(Brabourne Road) Kolkata 700 001 Phone No. +91 33 2235 1331 Fax No. +91 33 22215715	Partially Met	3.57	OK
4.4.2	Details of information made available	7.14	Fully Met	7.14	http://www.teaboard.gov.in/TEABOARDCSM/NDY=	Partially Met	3.57	OK
4.4.3	Working hours of the facility	7.14	Fully Met	7.14	9.45 am to 6.15 pm	Partially Met	3.57	OK
4.4.4	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	http://www.teaboard.gov.in/TEABOARDCSM/NDY=	Partially Met	3.57	OK
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	http://www.teaboard.gov.in/TEABOARDCSM/NTc=	Partially Met	1.79	OK
4.5.2	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	http://www.teaboard.gov.in/pdf/rtiact/Details_of_RTI_Applications_2019.pdf	Partially Met	1.79	OK
4.5.3	List of completed schemes/projects/ Programmes	3.57	Not Met	0		Not Met	0	NOT OK

4.5.4	List of schemes/projects/programme underway	3.57	Fully Met	3.57	http://www.teaboard.gov.in/TEABOARDPAGE/MzY=	Partially Met	1.79	OK
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	3.57	Not Met	0		Partially Met	1.79	OK
4.5.6	Annual Report	3.57	Fully Met	3.57	http://www.teaboard.gov.in/TEABOARDPAGE/ODA=	Partially Met	1.79	OK
4.5.7	Frequently Asked Question (FAQs)	3.57	Fully Met	3.57	http://www.teaboard.gov.in/TEABOARDPAGE/NDQ=	Partially Met	1.79	OK
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	3.57	Fully Met	3.57	http://www.teaboard.gov.in/TEABOARDPAGE/ODM=	Partially Met	1.79	OK

4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	http://www.teaboard.gov.in/pdf/rtiact/Details_of_RTl_Applicati on_2019.pdf	Partially Met	7.15	OK
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	http://www.teaboard.gov.in/pdf/rtiact/Details_of_RTl_Applicati on_2019.pdf	Partially Met	7.15	OK
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	28.57	Not Met	0		Not Met	0	NOT OK
Total		200		164		200	70	
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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	http://www.teaboard.gov.in/pdf/LAW_NOTIFICATIONS.pdf	Partially Met	10.00	OK
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	20	Not Met	0		Not Met	0	NOT OK

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) <input type="text" value="20"/> Date of appointment , (b) Name & Designation of the officers	Not Met	<input type="text" value="0"/>		Not Met	0	NOT OK
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates <input type="text" value="20"/> from which constituted, (b) Name & Designation of the officers	Not Met	<input type="text" value="0"/>		Not Met	0	NOT OK
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers <input type="text" value="20"/>	Not Met	<input type="text" value="0"/>		Not Met	0	NOT OK

Total	100	20	100	10
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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	http://www.teaboard.gov.in/TEABOARDCSM/NDY=	Partially Met	12.50	ok
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	12.5	Fully Met	12.50	http://www.teaboard.gov.in/pdf/TeaBoard_CQW_132_29_09_2017_by_STQC.pdf	Partially Met	6.25	ok
6.2.2	Does the website show the certificate on the Website?	12.5	Fully Met	12.50	http://www.teaboard.gov.in/pdf/TeaBoard_CQW_132_29_09_2017_by_STQC.pdf	Partially Met	6.25	ok

Total	50	50	50	25
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