



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 19.01.2021

OFFICE MEMORANDUM NO.4/2021

Further to the Office Memorandum No. 84/2020 dated 16.10.2020, the undersigned is directed to inform all concerned Officers and Staff members of the Tea Board that it has been decided by the Competent Authority that all the pending applications submitted earlier by the concerned officers and staff members requesting for forwarding their applications for appointment on direct recruitment or on deputation in other outside organization, as on date, will be forwarded by Tea Board to the respective organizations as there was lot of resentment amongst the employees as their applications were not forwarded which may be counterproductive for the organisation.

Rishikesh Rai

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1	All HoD's in Board's Head Office, Kolkata (excepting Dy. Chairman & Secretary)	
2	The Executive Director, Tea Board, Guwahati/Coonoor	With the request to bring the contents of this Office Memorandum amongst the concerned officers and staff members working under them and take necessary action appropriately.
3	DDTD, Tea Board, Siliguri, Jalpaiguri, Palampur	
4	SO (NWI), Tea Board, New Delhi	
5	FA&CAO	
6	Secretary to Deputy Chairman	
7	IT Cell	With the request to upload in Board's website.
8	TBOA/TBEA/TBWA	
9	Estt. Branch	With spare copies.

Ref. File No.32(1)/Estt/2020