



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 04.01.2022


OFFICE MEMORANDUM NO. 01/2022

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement the following officers of the Board are hereby transferred in their existing capacity and basic pay in different offices of the Board as mentioned with immediate effect.

Sl. No. 1, 2 and 3 are not eligible for admissible Transfer Grant/TA etc. as they have made appeal for transfer and Sl. No. 4 to 8 are eligible for admissible Transfer Grant/TA, Joining Time etc. as per extant rule.

Sl. No.	Name & Designation	Present place of posting	Place of posting on transfer
1.	Shri Joydip Biswas, DDTP	Guwahati	Kolkata
2.	Shri Dipankar Mukherjee, DDTD	Guwahati	Kolkata
3.	Shri Kamal Chandra Baishya, DDTD	Tinsukia (presently on deputation to Guwahati)	Posted permanently in Guwahati
4.	Shri Subir Kumar Hazra, DDTD	Jalpaiguri	Siliguri
5.	Shri Anupam Das, DDTD	Palampur	Jalpaiguri
6.	Shri Falguni Banerjee, DDTD	Kolkata	Coonoor
7.	Shri Rameswar Kujur, DDTD	Siliguri	Dibrugarh
8.	Shri P.C. Boro, JCL	Guwahati	Kolkata

Dr. Mahipal Singh, Project Director, HO will look after all the works related to Stores and Secretariat, Head Office in place of Shri D.M.Kakati, ADTD in addition to his existing duties with immediate effect.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All officers as mentioned above	With the request to join their respective places of posting on transfer as early as possible.
2.	Executive Director, Guwahati	With the request to release the official at Sl. No. 1,2 & 8 as above for enabling them to join in Head Office and intimate the date of joining of Sl. No. 3 permanently at Guwahati and joining of Sl. No. 7 at Dibrugarh to Head Office as early as possible.
3.	Executive Director, Coonoor	With the request to intimate the date of joining of Sl. No. 6 to Head Office as early as possible.
4.	FA&CAO	For information please.
5.	Director of Tea Development	With the request to release Sl. No. 4,5,6 & 7 for joining the new place of posting and also inform joining of Sl. No. 4 & 5 to Estt. Branch at the earliest.
6.	DDTD, Palampur	With the request to handover the charge to Shri Abhimanyu Sharma, FAO, Palampur
7.	FAO, Palampur	With the request to take over the charge from Shri Anupam Das, DDTD under intimation to Head Office.
8.	Project Director (Mahipal Singh), HO	With the request to take charge of Stores & Secretariat, Head Office from Shri D.M.Kakati, ADTD as early as possible.
9.	ADTD (DMK), Head Office	With the request to handover the charge of Stores & Secretariat to Project Director (Mahipal Singh) as early as possible.
10.	Assistant Secretary (I/C)	For information please.
11.	Accounts Officer (Pay)	
12.	I.T. Cell	With the request to upload in the Board's website.
13.	Secretary to Dy. Chairman	For kind information please.
14.	PA to FA&CAO/Secretary's Personal Section	For information please.
15.	Secretariat Branch	
16.	TBEA	
17.	Estt. Branch	With spare copies.