



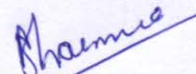
TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated:22.12.2021

OFFICE ORDER NO.16/2021

The undersigned is directed to state that during the period of absence of Dr. Rishikesh Rai, Secretary (I/C), Tea Board, Kolkata from 22.12.2021 to 31.12.2021 for proceeding on 10 days earned leave, Shri Anup Kumar Mukherjee, FA&CAO, Head Office, Kolkata will look after the duties and responsibilities to the post of Secretary, Tea Board in addition to his normal duties.

Shri Mukherjee, FA&CAO will hold the similar financial and administrative powers as are presently held by Dr. Rishikesh Rai, in discharging the duties and responsibilities to the post of Secretary, Tea Board during the period from 22.12.2021 to 31.12.2021.


(Abhishek Sharma)
Assistant Secretary (I/C)

Distribution:

| | | |
|----|---|---|
| 1 | Shri Anup Kumar Mukherjee, FA&CAO, Head Office, Kolkata | For information and necessary action please. |
| 2 | Dr. Rishikesh Rai, Secretary (I/C), Kolkata | |
| 3 | Executive Director, Tea Board, Coonoor and Guwahati | |
| 4 | Director of Tea Development | |
| 5 | Director Research | |
| 6 | DDTD (Siliguri, Jalpaiguri, Palampur) | |
| 7 | S.O. (NWI), New Delhi | |
| 8 | Secretary to Dy. Chairman, | |
| 9 | PA to FA&CAO and Secretary | |
| 10 | Secretariat Branch | |
| 11 | TBOA/TBEA | |
| 12 | IT Cell | With the request to upload the Board's website. |
| 13 | Establishment Branch | With spare copies |

Ref. File No.Esst/PR/R-219//Vol-II/Leave