

Tea Development & Promotion Scheme
Component: Plantation Development
Sub Component: Creation of Irrigation Facilities
APPLICATION FORM

A. GENERAL INFORMATION:

1	Accounting year of application			
2	Name of the Tea Estate			
3	Name of the Tea Company			
4	Tea Board Registration No. of Tea Estate			
5	Location of Tea Estate	P.O.	District	State
6	Contact Person :			
7	Contact Telephone Numbers/E-mail address :	Mobile:	E-mail:	
8	AREA UNDER TEA IN HECTARES a). Grant area.(As on 31 st Dec of calendar year) b) area under Tea (-do-) c) Area under plucking (-do-)	a)	b)	
		c)		
9	Whether the applicant is regular in repayment of Board's loan schemes ?			
10	Please state whether the applicant is a member of TRA/ UPASI-TRF	Yes/ No		
11	Whether the applicant has paid contribution towards NTRF	Yes/No		
12	Provident Fund Details for last 5 years			
	Year	Amount Deposited in Rs.	Outstanding if any	Remarks
13	Bank Details for RTGS			
	Bank Name	Branch	IFSC Code	A/c No.

B. ACTIVITY SPECIFIC DETAIL : *Creation of Irrigation Facilities*

1	Please give a brief account of existing irrigation system in your garden including the source of water, area coverage, benefit accrued from irrigation system etc.	To be furnished in separate sheet along with a sketch map demarcating the areas that have already been under existing irrigation system.		
2	Please state whether the Irrigation equipment applied for is additional or replacement			
a)	If replacement, state the details of unit to be procured & extent of area to be covered.	Sketch map to be enclosed demarcating the areas to be irrigated and source of water		
b)	If additional, please give brief reasons there for including the extent of area to be covered.			
3	Please state whether the proposal is for creation of irrigation source such as check dams, tube wells etc.			
4	Please give a brief account of proposal supported by a map duly endorsed by a Chartered Engineer or Concerned State Irrigation Deptt., in regard to location- Proposed extent of area to be irrigated, water source, and cost estimate etc.			
5	<p>In the State where NOC is required from the State Govt. for lifting water from perennial sources, same should be submitted.</p> <p>a) Source of water b) Power if required for operating the irrigation system.</p>			
6	Particulars of subsidy applied for			
	Total amount of subsidy applied for :			
A)	Description of Irrigation Equipment	No of units required	Value in Rs.	Name of Suppliers
	A) Sub Total			
B)	For Civil works :			

	Creation of Irrigation source	Actual work to be carried out	Total estimated value (in Rs.)	Work to be executed by
	B)Sub Total			
	Grand Total(A+B)			
7	(i) Proposed date of procurement of Irrigation equipment			
	(ii) Proposed date of commissioning of Irrigation equipment.			

DECLARATION:

I/We hereby declare that the above mentioned particulars are true to the best of my/our knowledge and also declare that I/We shall strictly abide by the terms and conditions laid down in the Scheme.

Signature-

Name-

Date-

Place-

Designation-

Full Address-

Check list

Documents to be submitted along with the application:

1. Duly filled in application in the prescribed format and signed by the authorized signatory with seal & date.
2. Photocopy of the certificate regarding Registration of the garden with Tea Board.
3. Photocopy of the receipt issued by TRA/UPASI-TRF in respect of subscription paid.
4. Photocopy of the receipt issued by National Tea Research Foundation (NTRF) in respect of membership contribution.
5. Photocopy of the challan in respect of payment of current Provident Fund subscription.
6. Declaration by the applicant company / Proof of payment of Gratuity for the employee who has resigned within last 6 month of the date of application(reopened gardens after remaining closed are exempted for this for a period upto 1 year after reopening)
7. A notarized declaration by the applicant that the Company has not violated any provisions of the Plantation Labour Act 1951, Minimum Wages Act, Contract Labour Act and Employees Provident Fund Act.
8. A certificate from TRA/UPASI shall be enclosed with the application in support of PPC compliance .Growers who are exempted as mentioned at para 2 in the scheme guidelines, their applications shall be accompanied by PPC compliance certificate from the Development Officer of the Tea Board.
9. A declaration from the applicant, that the Company will comply with the provisions under the Tea Act and other control orders wherever applicable.
10. An application fee of Rs.2000/- payable either through Demand Draft or a/c payee cheque.
11. Survey map/ Sketch map of the areas proposed for Irrigation:
12. In case of Irrigation Activity please attach plan and estimate duly attested by Chartered Engineer or concerned State Irrigation Deptt. For Civil work. For Irrigation equipment, lay out plan from the approved irrigation equipment supplier is to be attached.
13. No objection certificate issued by the dept. of Irrigation of the concerned State Govt. where there is a restriction imposed by State Govt. For tapping of water from perennial source. In case of own source a declaration should be submitted with the details of survey no. etc.
14. Original current quotation of the supplier for Irrigation equipment.