



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 11.02.2022

OFFICE ORDER No. 03/2022

Further to Office Order No. 01/2022 dated 11.01.2022, and for effective and smooth functioning of Board's Promotion Directorate of Head Office, Kolkata, the undersigned is directed to state that Smt. Arunita Phukan Yadav (IRS), Executive Director, Tea Board, Guwahati will look after the duties and responsibilities of Director Tea Promotion (In-Charge). Tea Board, Kolkata in addition to her normal duties with immediate effect.

Shri Joydip Biswas, DDTP and Smt. Nandini Datta, DDTP shall report to Executive Director, Tea Board, Guwahati for day to day activities and Policy decisions related to Promotion Directorate until further orders.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1	Smt. Arunita Phukan Yadav (IRS), Executive Director, Tea Board, Guwahati	For information and necessary action please.
2	Shri Joydip Biswas, DDTP	For information and necessary action please.
3	Smt. Nandini Datta, DDTP	For information and necessary action please.
4	Executive Director, Tea Board, Coonoor	For information please.
5	All HoDs in Head Office, Kolkata (excepting Deputy Chairman)	
6	DDTD (Siliguri & Jalpaiguri)/Palampur Office	
7	S.O. (NWI), New Delhi	
8	Secretary to Dy. Chairman	
9	PA's to FA&CAO/DTD and Secretary	
10	Secretariat Branch	
11	TBOA/TBEA	
12	IT Cell	With the request to upload on the Board's website.
13	Establishment Branch	With spare copies

Ref. File No.2(1)/Estt/2015