



TEA BOARD
14, B. T. M. Sarani
(Brabourne Road)
Kolkata – 700001

Dated : 07.02.2017

OFFICE MEMORANDUM NO.25/2017

Sub : Holidays to be observed by the Tea Board's offices
at Kochi & Peermade during the year 2017

It has been decided that the holidays specified in the list overleaf will be observed in the Board's offices at Kochi & Peermade during the year 2017.

In addition to the holidays detailed in the list overleaf, each officer/employee may be permitted to avail himself/herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given overleaf.


(Subrata Banerjee)
Assistant Secretary(I/C)

Distribution:

1. All the Departmental Heads in Head Office, Kolkata
(except Chairman, Dy. Chairman & Secretary) .
2. J.C.L., Kochi (With the request to circulate it amongst the concerned officials working under him).
3. Executive Directors, (N.E.) / Coonoor
4. All Officers-in-charge of Zonal/Regional offices of the Board
5. F.A.& C.A.O
6. Dy. Director (Hindi).
7. Secretary to Chairman / Sr. Assistant to Secretary.
8. Estate Officer. For display on NOTICE BOARD.
9. System Analyst..... For uploading in the Board's Website.
10. Secretariat Branch
11. TBOA/TBEA / TBWA
12. Establishment Branch (with spare copies) .

