Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 31.01.2018

OFFICE MEMORANDUM NO. 21/2018

The undersigned is directed to state that in exigencies of the Board’s work and on administrative ground, the following staff members attached to Board’s Head Office, Kolkata are hereby transferred in their existing capacity and basic pay with posting in different Branches as mentioned against each with immediate effect:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name and designation</th>
<th>Present place of posting</th>
<th>Place of posting on transfer</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Shri Neel Sikdar (S-415), Jr. Secretarial Assistant</td>
<td>DTP Branch</td>
<td>Finance Branch</td>
<td>He will also attend the duties of SPTF Cell in addition to his normal duties of Finance Branch.</td>
</tr>
<tr>
<td>2.</td>
<td>Shri Sajal Samadder (S-336), Sr. Assistant</td>
<td>Finance Branch</td>
<td>Secretariat Branch</td>
<td>-</td>
</tr>
</tbody>
</table>

Distribution:

1. Staff members as listed above With the request to join their respective places of posting as early as possible.
2. F.A & C.A.O./Sr. A.O. With the request to release Shri Sajal Samadder, Sr. Assistant and intimate the date of joining of Shri Neel Sikdar, Jr. Secretarial Assistant to the Estt. Branch as early as possible.
3. D.T.P (I/C) With the request to release Shri Neel Sikdar, Jr. Secretarial Assistant and intimate Estt. Branch as early as possible.
4. DDTD (DM)
5. ADTD (RK)
6. I.T. Cell With the request to upload in the Board’s website.
7. Secretary to Dy. Chairman/Secretary
8. Secretariat Branch
9. TBEA/TBWA

Ref. File No. 2(1)/Estt/2015