OFFICE MEMORANDUM NO. 16/2018

Dated: 24.01.2018

In partial modification of this office Circular No. Fin/IMPACoonoor/2015 dated 06.12.2016, Office Order No. 23/2016 dated 15.12.2016 and Office Order No. 01/2017 dated 05.01.2017, the undersigned is directed to state that the competent authority has been pleased to accept the following recommendations of the Committee as constituted vide Memorandum No. 22(1)/Estt/Medical/2017/3113 dated 23.11.2017 for extension of medical benefits to the officials of the Tea Board on account of In-patient treatment, Out-patient treatment and processing of pending medical bills with immediate effect :-

OUT-PATIENT TREATMENT

1. The employee of the Board may be permitted to avail treatment under Doctor of their choice:
2. The professional fees of the Doctor, medicines, pathological and radiological charges shall be restricted as per rate prescribed under CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower;
3. For better administrative control, medicine bills and pathological charges etc., the reimbursement above Rs. 1,000/- (Rupees one thousand only) may be considered only on proof of payment through electronic payment mode:
4. Reimbursement of out-patient treatment to officials of the Board would be subject to a ceiling of Rs. 25,000/- (Rupees twenty five thousand only) per financial year per employee and dependants initially. This is effective from financial year 2017-18 and all the pending claims may accordingly be reimbursed;
5. This will be reviewed after 6 (six) months taking into account of the amount involved for reimbursement and the pattern of claims;

IN-PATIENT TREATMENT

1. Till such time, the "Group Insurance Medical Policy" is extended to officials of the Board, the reimbursement towards In-patient treatment claims may be settled as per CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower;

SETTLEMENT OF PENDING BILL

1. All the outpatient bills prior to 2017-18 may be settled as per CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower;

Distribution

1. All Heads of Department in H.O., Kolkata (excepting Dy. Chairman and Secretary) With the request to bring the contents of this Office Memorandum to the notice of all concerned working under them.
2. Executive Directors, Coonoor & Guwahati
3. All Regional/Zonal/Sub-Regional offices of the Board
4. F.A. & C.A.O.
5. Sr. A.O.
6. Secretary to Dy. Chairman & Secretary With the request to upload in the Board’s website.
7. I.T. Cell
8. Secretariat Branch
10. Establishment Branch with spare copies

Ref. File No. 22(1)/Estt/Medical/2017