

Notice for walk-in interview for engagement of manpower on contractual basis

- a. Educational Qualification:- The minimum educational qualification shall be Graduate from any recognized Institution.
- b. Profession Qualification:- Minimum three (03) years working experience in a Govt. Organization/Private Firm (working experience in office executive job, handling office file, handling online application, interaction with the customers for resolving major issues etc).
- c. Proficiency in Computer: The applicant must have working knowledge and proficiency in computer operation viz. MS Word, MS Excel, MS Power Point etc.
- d. Age Criteria:- The maximum age limit shall be 35 years as on 30.11.2019.

Interested candidates are requested to email their CVs latest by 26/12/2019 to the following email ID:

secytboard@gmail.com

Shortlisted candidates will be informed about the date of walk-in interview.