




TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated: 27.01.2023

OFFICE MEMORADUM No: 9/2023

In partial modification of the previous Office Memorandum No. 107/2022 dated 22.12.2022 and in accordance with the Office Memorandum No. C-30011/2/2022-Vig dated 13.01.2023 issued by the Vigilance Section, Ministry of Commerce & Industry, Department of Commerce, Govt. of India (copies enclosed), the undersigned is directed to state that the Competent Authority has been pleased to nominate Shri Asish Deb, Assistant Secretary (In-charge), attached to the Tea Board's Head Office, Kolkata as Nodal Officer for upgradation of PROBITY Portal with immediate effect, in place of Shri Abhishek Sharma who has been transferred to the Board's Office, Jorhat in the exigencies of Board's work and on administrative reasons.

Encl : As stated.


(Dr. Rishikesh Rai)
Secretary (In charge)

Distribution :-

1.	Shri Asish Deb, Assistant Secretary (I/C), <u>Tea Board, Kolkata</u>	With the request to create a user login credential and update the required information within the specified date by logging into the existing Probity Portal i.e. https://probity-dopt.nic.in until further orders.
2.	Shri K.C. Raju, Under Secretary to the Govt. of India, Vigilance Section, Ministry of Commerce & Industry, Department of Commerce, Udyog Bhawan, New Delhi-110 011. E-mail ID : moc_vig@nic.in	
3.	FA & CAO	
4.	Vigilance Officer, Tea Board, Kolkata	
5.	Secretary to Deputy Chairman & P.As to Secretary	
6.	TBEA	
7.	Estt. Branch	With spare copies

Ref. File No. 23(18)/Estt/2022

North Block, New Delhi
Dated, the 07th November, 2022

OFFICE MEMORANDUM

Subject: Upgradation of PROBITY Portal and updation of data by Ministries/Departments/CCAs on the revamped PROBITY Portal - reg.

The undersigned is directed to say that the existing Probity Portal was launched in the year 2017 for entering the data on various parameters by all the Ministries/Departments/Cadre Controlling Authorities (CCAs) and they are required to update the relevant information periodically by the 10th of every month on the existing Probity Portal [<https://probity-dopt.nic.in>] for the progress made during and up to preceding month.

2. Going one step further, this Department has revamped the existing Probity Portal in order to add functionality to improve the user experience and ultimately optimizing the Portal to collect the data on various new data points/parameters which will help to generate comprehensive reports on various parameters.
3. All the data available on existing Probity Portal will be ported to revamped Probity Portal on 30.11.2022. Hence, all the user Ministries/Departments/CCAs are requested to compulsorily update the data on the existing Portal by 30.11.2022 by logging into the existing Probity Portal i.e. <https://probity-dopt.nic.in> with same user login credentials.
4. From 01.12.2022, all the existing & new data can be updated/inserted by all the user Ministries/Departments/CCAs on revamped Probity Portal with same user login credentials which is already available with Nodal Officers and it may be borne in mind that the Portal has additional data points as compared to the existing Portal. Accordingly, it may be ensured that each individual record is updated to correctly reflects its current status. Modification of data is not allowed once it is submitted. Additionally, every month, an undertaking Certificate is to be submitted by the Nodal Officer concerned of each user Ministry/Deptt./CCA by mentioning specifically that the data is upto date and correct in all respect failing which data would not be frozen/locked in the portal.

5. Ministries/Departments/CCAs concerned are, therefore, requested to ensure the updation of the relevant data/information on the revamped Probity Portal. It is also requested to ensure that accurate data in respect of Ministry/Department, including all Attached/Subordinate Offices, is entered on the Portal strictly by 10th of every month as suggested vide D.O. letter No.245/63/2019-AVD.II(B) dated 06.09.2019 and 17.09.2019. In case of any queries, kindly contact helpline No. ☎ 23040281/23040376 or e-mail us on probity-dopt@gov.in. For further guidance, user manual will be made available online on the new Probity Portal. A brief regarding the new Portal is as annexed.

6. This issues with the approval of Secretary(P), Department of Personnel & Training.

Encl. : As above.

R. Khare
07/11/2022

(Rajeev Kumar Khare)
Under Secretary to the Govt. of India
☎ 011-23040376

To

The Secretaries of the Ministries/Departments/CCAs as per list enclosed.

Introduction:

Existing Probity Portal which was launched in the year 2017, has been revamped into new Probity Portal to collect the accurate data on various new data points/parameters which will ultimately help to generate comprehensive reports on various parameters relating to Probity.

Modules of the new Probity Portal:

1. Major Penalty Proceedings
2. Minor Penalty Proceedings
3. Sanction for Prosecutions
4. Review under FR 56 (j)/similar Rules.

Major Penalty Proceedings and Minor Penalty Proceedings:

On new Probity Portal, various entry fields/data points have been added to collect the data in sequential manner considering the provisions of CCS (CCA) Rules, 1965. It is to be noted that newly added fields are coloured with blue texts. PAN Number of the Govt. employee/public servant is mandatory to enter the data for unique identity. For Major Penalty Proceeding cases, data is to be entered on 25 data points. For this module, data is to be entered in respect of Group A officers only. While entering the data on new Portal for these modules, each field is mandatory to fill up in sequence and user cannot proceed by skipping any of the previous field(s). Present status of the case is also to be selected while updating the data on monthly basis. If the affected person has/had challenged the proceedings in CAT/Court, then the same is required to be filled up. If the Appeal/SLP has been filed (either by the affected person or the Department), the same is required to be filled up alongwith latest status of the litigation in the remarks column.

