



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

No.Estt/PR/M-238/1444

Dated : 12.09.2019

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MEMORANDUM

In pursuance of Office Memorandum No.87/2019 dated 14.08.2019 Shri Chandra Shekhar Mitra, Dy. Director of Tea Development(P) was released from Board's Jalpaiguri Office in the afternoon of 02.09.2019 and he joined his duties in the forenoon of 09.09.2019 in the Board's Head Office, Kolkata in his existing capacity, pay and grade pay.

However, the unutilized joining time for 04 days will be credited to his Earned Leave Account subject to the condition that the number of Earned Leave as lying at his credit should not exceed 300 days.

(Signature)

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :

1. Shri Chandra Shekhar Mitra, DDTD(P), Tea Board Kolkata
2. Special Officer, NWI, New Delhi
3. FA&CAO
4. Secretary to Dy. Chariman/Executive Assistant to Secretary
5. IT Cell - With request to upload in the Board's Website
6. TBEA/TBWA/TBOA
7. Establishment Branch