Tea Board
14, Biplabi Trailokyamaharaj Sarani,
Kolkata-700 001

Dated: 11.02.2020

OFFICE MEMORANDUM NO. 11/2020

The undersigned is directed to state that in the exigencies of Board’s work and on administrative requirement, the following Factory Advisory Officers, attached to the Board’s Offices at Coonoor and Peermade are hereby deputed at the Board’s Regional Office, Jalpaiguri for overseeing preventive regulation of factory closure in the said region for a period of seven days which can be extended depending upon the necessity w.e.f. 24.02.2020:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name &amp; designation</th>
<th>Place of posting</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Shri Vivek K</td>
<td>Zonal Office, Coonoor</td>
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<tr>
<td>2.</td>
<td>Shri Prasanta Borah</td>
<td>RO, Peermade</td>
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</table>

They are eligible for admissible TA/DA for this purpose.

(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1. FAOs listed above.
2. Executive Director, Coonoor
3. Director of Tea Development
4. DDTC, Siliguri
5. ADTD, Tea Board, Jalpaiguri
6. Secretary to Dy. Chairman
7. Secretariat Branch
8. TBEA/TBWA/TBOA
9. I.T. Cell                               With the request to upload in the Board’s website.
10. Establishment Branch                   with spare copies

Ref. File No. 1(B)/Estt/Misc/2016